

# *Annual Report* **2019**



TOWN OF HUNTINGTON  
*Massachusetts*

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## TABLE OF CONTENTS

5-18-19 Town Election Results	34	Hilltown Resource Mgmt. Coop.	83
6-3-19 STM Minutes	35	Historical Commission	75
6-3-19 ATM Minutes	37	Historical Society	75
Accountant Budget Reports	20	Jacob's Ladder Trail Scenic Byway	84
Alphonso Pettis Fund	79	Library	78
Appointed Officials	7	Moderator	18
Board of Assessors	63	North Hall	80
Board of Health	63	Planning Board	72
Building Commissioner (Permits)	70	Police Department	67
Collector	18	Recreation Committee	77
Community Events Committee	76	Selectboard	15
Conservation Commission	71	Stanton Hall	81
Council on Aging	64	Statistics	4
Cultural Council	76	Talent Bank Form	85
Dedication	5	Telephone Directory	Inside Back Cover
Dept. Schedule & Telephone List	13	Town Clerk	31
Elected Officials	11	Treasurer	19
Electrical, Gas & Plumbing Permits	70	Veterans' Services Agent	73
Emergency Management	65	Vital Records	32
Fire Department	66	Water & Sewer Department	74
Hampshire Council (of) Gov't	82	Zoning Board of Appeals	73
Highway Department	69		

## STATISTICS

Incorporated:	March 9, 1855												
Area:	26.90 square miles												
Miles of Town Paved Road:	25.105												
Miles of Town Dirt Road:	11.75												
2010 US Census Count:	2,180												
AREA:	26.90 square miles												
U. S. Senators:	Edward Markey Springfield Federal Building 1550 Main Street, Suite 4 <sup>th</sup> Floor Springfield, MA 01103 (413) 785-4610 or (202) 224-2742 <a href="http://www.markey.senate.gov">www.markey.senate.gov</a>  Elizabeth Warren Springfield Federal Building 1550 Main Street, Suite 406 Springfield, MA 01103 (413) 788-2690 or (202) 224-4543 <a href="http://www.warren.senate.gov">www.warren.senate.gov</a>												
U. S. Congressman:	Richard Neal 300 State Street, Suite 200 Springfield, MA 01105 (413) 785-0325 or (202) 225-5601 <a href="http://www.neal.house.gov">www.neal.house.gov</a>												
State Senator:	Adam Hinds <table><tr><td><u>State House</u></td><td><u>District Office</u></td></tr><tr><td>Room 109-E</td><td>100 North Street, Suite 410</td></tr><tr><td>Boston, MA 02133</td><td>Pittsfield, MA 01201</td></tr><tr><td>Office: (617) 722-1625</td><td>Office: (413) 344-4561 or</td></tr><tr><td>Fax: (617) 722-1523</td><td>(413) 768-2373</td></tr><tr><td>Email: <a href="mailto:adam.hinds@masenate.gov">adam.hinds@masenate.gov</a></td><td></td></tr></table>	<u>State House</u>	<u>District Office</u>	Room 109-E	100 North Street, Suite 410	Boston, MA 02133	Pittsfield, MA 01201	Office: (617) 722-1625	Office: (413) 344-4561 or	Fax: (617) 722-1523	(413) 768-2373	Email: <a href="mailto:adam.hinds@masenate.gov">adam.hinds@masenate.gov</a>	
<u>State House</u>	<u>District Office</u>												
Room 109-E	100 North Street, Suite 410												
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Office: (617) 722-1625	Office: (413) 344-4561 or												
Fax: (617) 722-1523	(413) 768-2373												
Email: <a href="mailto:adam.hinds@masenate.gov">adam.hinds@masenate.gov</a>													
State Representative:	Natalie Blais <table><tr><td><u>State House</u></td><td><u>District Office</u></td></tr><tr><td>Room 134</td><td>PO Box 450</td></tr><tr><td>Boston, MA 02133</td><td>Sunderland, MA 01375</td></tr><tr><td>Office: (617) 722-2400</td><td>Office: (413) 362-9453</td></tr><tr><td>Email: <a href="mailto:natalie.blais@mahouse.gov">natalie.blais@mahouse.gov</a></td><td></td></tr></table>	<u>State House</u>	<u>District Office</u>	Room 134	PO Box 450	Boston, MA 02133	Sunderland, MA 01375	Office: (617) 722-2400	Office: (413) 362-9453	Email: <a href="mailto:natalie.blais@mahouse.gov">natalie.blais@mahouse.gov</a>			
<u>State House</u>	<u>District Office</u>												
Room 134	PO Box 450												
Boston, MA 02133	Sunderland, MA 01375												
Office: (617) 722-2400	Office: (413) 362-9453												
Email: <a href="mailto:natalie.blais@mahouse.gov">natalie.blais@mahouse.gov</a>													
State Government Info:	(800) 392-6090 or (617) 727-3676 or (617) 722-2000												
Huntington Town Hall:	(413) 512-5200      website: <a href="http://www.huntingtonma.us">www.huntingtonma.us</a>												

# *Dedication*



**Darlene McVeigh**

The Town of Huntington would like to dedicate this report to a wonderful woman that has demonstrated civic engagement for many years, serving in several capacities. These include chairing the Finance Committee and serving on the Board of Selectmen, as well as the School Committee. Darlene McVeigh has been a true advocate for our town and a strong voice on education and budgetary issues. Many nights and weekends, Darlene has worked on the Town budget and she has spent many hours with the financial departments to make us all better at our day-to-day positions. She has been a mentor to many of the departments in town by spending time with us to help us develop best practices, collaborate on new ideas, and overall, just lend a hand. We will be forever positively changed by her mentorship, our time together, and most of all, her friendship.



## APPOINTED OFFICERS AND COMMITTEES

### *Accountant (Yearly):*

Richard Buley 2020

### *ADA Coordinator (Yearly):*

Helen Speckels 2020

### *Admin. Assistant (3-Year):*

Helen Speckels 2021

### *Admin. Secretary (Yearly)*

Jennifer Peloquin 2020

### *Agricultural Commission (Terms Vary):*

Anne Marie Knox 2020

Bonita Kubacki 2021

Gordon Richardson 2021

Lorraine Wickland 2022

VACANCY 2020

VACANCY 2021

VACANCY 2021

### *Animal Control/Inspector (Yearly):*

Robert Jackman 2020

### *Board of Health Agent (Yearly):*

Claudia Lucas 2020

### *Building Commissioner (Yearly):*

George Peterson III 2020

### *Capital Planning Committee (3-Year):*

Kate Albright-Hanna 2020

R. Buley, Ex-Officio 2020

Darlene McVeigh 2020

VACANCY 2020

VACANCY 2020

### *Collector (3-Year):*

Aimee Burnham 2020

Anna Horkun, Asst. 2020

### *Community Events Committee (3-Year):*

Jacquie Harris 2020

John Knox 2020

Lisa Lansing 2020

Vicki Mayhew, Ch. 2020

VACANCY 2020

VACANCY 2020

VACANCY 2020

### *Conservation Commission (3-Year):*

Helena Alves 2020

Ross Hackerson 2020

Andy Kowal 2021

Barbara Kowal 2022

Jonathan Mauterer 2020

Susan McIntosh, Ch. 2022

Michael Vorwerk 2022

### *Council on Aging (3-Year):*

Anna Horkun 2020

Jean Jackman, Alt. 2022

Nancy Kaminski 2021

Eugene King 2021

Debra Page, Alt. 2022

Kat Peterson, Chair 2021

Helen Speckels 2020

### *Crossing Guard (Yearly):*

David Wieland 2020

Lindsay Wieland, Alt. 2020

### *Cultural Council (3-Year):*

Tania Coletta 2020

Amanda Loiselle 2022

Linda Siska 2022

Peri Sossaman 2020

Gary Winsor 2020

Lynn Winsor 2021

### *Dog Officer (Yearly)*

Jim Helems 2020

Deresa Helems, Asst. 2020

*Electrical Inspector (Yearly):*

Andy Girouard 2020

*Assistant Electrical Inspector (Yearly):*

Jeffrey Bourdon 2020

*Emergency Management Dir. (3-Year):*

Dennis Nazzaro 2020

*Environmental Cert. Officer (3-Year):*

Edward Renauld 2020

*Fall Festival Committee (3 Year):*

Shelley Keeney 2021

Janine LaPointe 2021

Paul LaPointe 2021

Jason Nichols 2021

Laura Nichols 2021

*Fence Viewer & Field Drivers (3-Year):*

Wayne McKinney 2020

VACANCY 2020

VACANCY 2020

*Finance Committee (Yearly):*

VACANCY 2020

VACANCY 2020

VACANCY 2020

VACANCY 2020

VACANCY 2020

*Interim Fire Chief (Yearly):*

Joshua Ellinger 2020

*FRTA Coordinator (3-Year):*

Aimee Burnham 2021

*FRTA Representative (3-Year):*

Edward Renauld 2020

*Gas Inspector (Yearly):*

Anthony Karella 2020

*Assistant Gas Inspector (Yearly):*

Brian Pichette 2020

*Hazard Mitigation Committee (3-Year):*

Charles Dazelle 2020

Robert Garriepy 2020

Dennis Nazzaro 2020

*Highway Superintendent (3-Year):*

Charles Dazelle 2020

*Hilltown Comm. Amb. Rep. (Yearly):*

William Millin 2020

*Hilltown Resource Mgt. Rep. (Yearly):*

Tom Hart 2020

Lou Purinton, Alt. 2020

*Historical Commission (3-Year):*

David Norton 2020

Victoria Minella-Sena 2020

Dennis Nazzaro 2020

Jeff Penn 2022

Karen Wittshirk 2022

*Jacob's Ladder Scenic Byway (2-Year):*

Linda Hamlin 2020

Steve Hamlin 2021

Jeff Penn 2021

*Jacob's Ladder Trail (2-Year):*

Jeff Penn 2021

VACANCY 2021

*Local Emergency Planning (Yearly):*

Charles Dazelle 2020

Joshua Ellinger 2020

Robert Garriepy 2020

Dennis Nazzaro 2020

*Local Historic District Comm. (3-Year):*

Jeff Penn 2022

Victoria Minella-Sena 2022

Helen Speckels 2020

VACANCY 2020

VACANCY 2021

VACANCY, Alt. 2020

VACANCY, Alt. 2020



*Measurer of Wood/Bark (3-Year):*  
VACANCY 2020

*Memorial Day Parade Com. (3-Year):*  
Lori Belhumeur 2020  
A. Burnham, Coord. 2020  
Joshua Ellinger 2020  
Robert Garriepy 2020  
Karon Hathaway 2020  
Edward Renauld 2020

*North Hall Advisory (3-Year):*  
Nancy Kaminski 2020  
Susan McIntosh 2021  
Jeff Penn 2020  
Peri Sossaman 2021  
Nancy Webb 2020  
VACANCY 2021  
VACANCY 2021

*P.V.P.C. Representative (3-Year):*  
Jeff Wyand 2020  
Linda Hamlin, Alt. 2020

*Planning Board (3-Year):*  
Kate Albright-Hanna 2021  
Linda Hamlin 2021  
Evelyn Korfias 2020  
Jeff Wyand 2020  
Ed Grabowski, Alt. 2022  
VACANCY 2020  
VACANCY 2022

*Plumbing Inspector (Yearly):*  
Anthony Karella 2020  
Brian Pichette, Alt. 2020

*Police Chief (3-Year):*  
Robert Garriepy 2020

*Police Officers (Yearly):*  
Robert Barrett 2020  
Michael Girard 2020  
Justin Green 2020  
Aaren Hawley 2020  
Brian Kowal 2020  
Todd Michon 2020  
Brendon Schutter 2020

*Procurement Officer (3-Year):*  
Edward Renauld: 2020

*Public Weigher (3-Year):*  
Daniel Donovan 2020  
Gaylon Donovan 2020  
Matt Donovan 2020  
Paul Senatore 2020  
VACANCY 2020

*Recreation Committee (3-Year):*  
Fawn Busby 2020  
Melissa Green 2020  
Adrianne Kunz 2020  
Vicki Mayhew 2020  
Jennifer Maynard 2020  
VACANCY 2020  
VACANCY 2020  
VACANCY 2020

*Registrar of Voters (3-Year):*  
Linda Hamlin 2020  
Anna Horkun 2020  
Barbara Meehan 2020  
Helen Speckels 2020

*Right to Know Coordinator (3-Year):*  
Edward Renauld 2020

*Rt. 112 Scenic Byway (2-Year):*  
Linda Hamlin 2020  
Susan McIntosh 2020  
Jeffrey Penn 2020

*Supt. Gypsy Moth/Dutch Elm (3-Year):*  
Walter Wittshirk 2020

*Town Counsel (Yearly):*  
KP Law, P.C.                      *Indefinite*

*Town Treasurer (3-Year):*  
Aimee Burnham                      2020

*Veterans' Agent (3-Year):*  
Edward Renauld                      2020

*Westfield River Wild & Scenic (3-Year):*  
VACANCY                      2021  
VACANCY, Alt.                      2021

*Zoning Board (3-Year):*  
Victoria Minella-Sena 2021  
Ed Grabowski, Alt.                      2021  
Karon Hathaway, Alt. 2021  
VACANCY                      2020  
VACANCY                      2022

*Zoning Enforcement Officer (Yearly):*  
George Peterson                      2020

## TOWN OF HUNTINGTON ELECTED OFFICIALS

<u>Office</u>	<u>Term</u>	<u>Office</u>	<u>Term</u>
<b>Board of Selectmen</b>		<b>Trustees, Whiting Street Fund</b>	
Karon Hathaway	2020	Karon Hathaway (appt. to 2020)	2020
Edward Renauld	2021	James Arnold	2022
Darlene McVeigh	2022	VACANCY	2021
<b>Interim Town Clerk</b>		<b>Trustees, Huntington Library</b>	
Linda Hamlin (appt. to 2020)	2020	Linda Siska	2020
		Karen Wittshirk	2021
<b>Board of Assessors</b>		Laurie Mikalunas	2022
Erik Steins	2020	<b>Tree Warden</b>	
Sue Fopiano	2021	Walter Wittshirk	2020
Edward Renauld	2022		
<b>Board of Health</b>		<b>Moderator</b>	
Jean Jackman	2020	George Peterson III	2020
Melissa Reid	2021		
Thomas Hart	2022	<b>Trustees, Alphonso P. Pettis Fund</b>	
<b>Regional School Committee</b>		Judith Guyette	2020
Aaron Welch	2020	Karen Wittshirk	2021
Darlene McVeigh	2021	Alicia Hackerson	2022
Melissa Nazzaro	2022	<b>Constables</b>	
<b>Water/Sewer Commissioners</b>		Jeff Jorritsma	2020
Charles Dazelle	2020	Charles Dazelle	2021
H. Daniel Oliveira	2021	Jim Helems	2022
Angelique Toroni	2022		



## **TOWN OF HUNTINGTON**

### **Department Telephone List and Schedule**

**Main Telephone Number:** (413) 667-3500  
**Town Website:** [www.huntingtonma.us](http://www.huntingtonma.us)

**Town Hall Fax:** (413) 667-3507

**Board of Assessors:**

Meets 1st and 3rd Tuesday at 6 pm  
Clerk Hours: Monday & Wednesday 9 am – 2 pm  
Clerk: Ted Gloss      Asst. Clerk: Lorraine Wickland  
Telephone: (413) 512-5201      [assessors@huntingtonma.us](mailto:assessors@huntingtonma.us)

**Board of Health:**

Meets 1st and 3rd Wednesday at 6 pm  
Katie Boisseau, Secretary hours: Wed evenings 6 pm – 7:30 pm  
Telephone/Fax: (413) 512-5211      [boardofhealth@huntingtonma.us](mailto:boardofhealth@huntingtonma.us)  
Title V Agent Brian Slayton available by telephone: (413) 531-0799  
Dump stickers may be obtained at the Transfer Station during regular hours.  
"H" stickers may be purchased at B&D Variety and Moltenbrey's Market.  
They are to be placed on all of your trash bags before the bags are disposed of.  
(1 sticker up to 20 gallons, 2 stickers up to 30 gal., 3 stickers up to 40 gal.,  
4 stickers over 40 gal.)

**Board of Selectmen:**

Meets every other Wednesday evening at 6 pm, unless otherwise posted.  
Helen Speckels, Administrative Assistant      [admin@huntingtonma.us](mailto:admin@huntingtonma.us)  
Jennifer Peloquin, Administrative Secretary  
Office Hours: Monday - Thursday 9 am – 3 pm  
To meet with the Selectboard, please contact the Administrative Assistant  
during office hours.      Telephone: (413) 512-5200

**Building Commissioner:**

George Peterson      Hours: Wednesday evenings beginning at 7:30 pm  
Building permit applications may be obtained during Town Hall business  
hours and on the website: [huntingtonma.us/forms.html#bldgPermt](http://huntingtonma.us/forms.html#bldgPermt)  
Telephone: (413) 512-5210      [buildingcommissioner@huntingtonma.us](mailto:buildingcommissioner@huntingtonma.us)

**Conservation Commission:**

Meets 1st and 3rd Wednesday at 7 pm      Telephone: (413) 512-5214  
Susan McIntosh, Chair      [concom@huntingtonma.us](mailto:concom@huntingtonma.us)

**Council on Aging:**

Meets 1st Tuesday at 10 am in Town Hall  
Telephone: (413) 512-5205      [coa@huntingtonma.us](mailto:coa@huntingtonma.us)  
Office Hours: Mon & Tues 10 am-12:30 & Wed. 12:30-4:30 pm

**Electrical Inspector:**

Andy Girouard      Telephone: (413) 667-8812  
Electrical permit applications may be obtained in the Selectboard Office  
during regular hours and on the Town website: [www.huntingtonma.us](http://www.huntingtonma.us)

**Alt. Electrical Inspector:**

Jeff Bourdon      Telephone: (413) 207-7510

**Fire Department:**

Josh Ellinger, Interim Fire Chief      Fax: (413) 667-0133  
Telephone: (413) 512-5212 (non-emergency)      Emergency: Dial 911  
[firedept@huntingtonma.us](mailto:firedept@huntingtonma.us)

**Gas Inspector:**

Anthony Karella      Telephone: (413) 265-6290  
Gas permit applications may be obtained in the Selectboard Office  
during regular hours and on the Town website: [www.huntingtonma.us](http://www.huntingtonma.us)

<b><u>Highway Department:</u></b>	Charles Dazelle, Superintendent <a href="mailto:highway@huntingtonma.us">highway@huntingtonma.us</a> Telephone: (413) 512-5204	Melissa Reid, Admin. Assistant Fax: (413) 667-3507 Cell: (413) 977-2434
<b><u>Planning Board:</u></b>	Meetings usually at 7 pm on alternate Thursdays - always posted on the Town website: <a href="http://www.huntingtonma.us">www.huntingtonma.us</a> All applications by appointment only Telephone: (413) 512-5214 <a href="mailto:planning@huntingtonma.us">planning@huntingtonma.us</a>	
<b><u>Plumbing Inspector:</u></b>	Anthony Karella Plumbing permit applications may be obtained in the Selectboard Office during regular hours and on the Town website: <a href="http://www.huntingtonma.us">www.huntingtonma.us</a>	Telephone: (413) 265-6290
<b><u>Police Department:</u></b>	Robert Garriepy, Chief Hours: Wednesday evenings 6 pm - 8 pm Telephone: (413) 512-5213      Emergency: Dial 911	
<b><u>Public Library:</u></b>	Amanda Loiselle, Director Fax: (413) 667-0088 Web: thehuntingtonpubliclibrary.org	Telephone: (413) 512-5206 <a href="mailto:library@huntingtonma.us">library@huntingtonma.us</a>
<b><u>Public Library Trustees:</u></b>	Laurie Mikalunas      Linda Siska      Karen Wittshirk	
<b><u>Town Accountant:</u></b>	Richard Buley Office Hours: Wednesdays 4 pm - 8 pm or by appointment Telephone: (413) 512-5203	<a href="mailto:accountant@huntingtonma.us">accountant@huntingtonma.us</a>
<b><u>Town Clerk:</u></b>	Linda Hamlin, Interim Telephone: (413) 512-5209 Office Hours: Monday 11:30 am-3:30 pm, Wednesday 4-8 pm	Interim Assistant Clerk: Lois Smith <a href="mailto:townclerk@huntingtonma.us">townclerk@huntingtonma.us</a>
<b><u>Town Collector:</u></b>	Aimee Burnham <a href="mailto:treasurer@huntingtonma.us">treasurer@huntingtonma.us</a>	Assistant Collector: Anna Horkun <a href="mailto:collectassist@huntingtonma.us">collectassist@huntingtonma.us</a> Telephone: (413) 512-5208 Office Hours: Mon: Noon-4:30 pm, Tues & Thurs: 10 am-3 pm, Wed 2-6 pm
<b><u>Town Treasurer:</u></b>	Aimee Burnham Telephone: (413) 512-5202 Office Hours: Monday, Wednesday, Thursday, Sunday by appointment	<a href="mailto:treasurer@huntingtonma.us">treasurer@huntingtonma.us</a>
<b><u>Veterans' Agent:</u></b>	Edward Renauld Office Hours: By appointment	<a href="mailto:veterans@huntingtonma.us">veterans@huntingtonma.us</a> Telephone: (413) 575-6391
<b><u>Water and Sewer:</u></b>	Commissioners meet 1st and 3rd Wednesdays at 7:00 pm in Town Hall John Berry, Sewer Plant Operator      Norene St. Martin, Water Plant Operator Kathy Engwer, Administrative Assistant Telephone: (413) 512-5207 <a href="mailto:waterandsewer@huntingtonma.us">waterandsewer@huntingtonma.us</a>	
<b><u>Zoning Board:</u></b>	Meets Wednesday evenings (by appointment only) in Stanton Hall Please call and leave a message to schedule appointment. Telephone: (413) 512-5214	

## SELECTBOARD

Greetings!

We are pleased to present the 2019 Selectboard Report. The Annual Town Report is a way to take stock of what happened during the prior year, as citizens prepare for the 2020 Annual Town Meeting and make decisions about the direction they want the community to go in the year ahead.

The Selectboard had a very active year! We held 36 regular meetings in 2019. At our first meeting, Edward Renauld was nominated, and elected, as Chairperson of the Selectboard.

One of the first official actions the Selectboard takes soon after the Annual Town Meeting is to appoint people to serve on the Town boards and committees. If you would like to be more active in local government, please consider serving on a Town board or committee. They work on a variety of issues from zoning and land use, conservation and historic preservation, to the budget. The citizens who work on these boards and committees work diligently throughout the year. Please take a moment to read the reports in this Annual Report to learn about their work, and consider joining one that interests you. We are continuously seeking people on the Finance Committee, as well as Planning and Zoning Boards.

Our town has invested significant funds in our roads, buildings, vehicles, and equipment. In order to preserve our investment, and to plan for proper maintenance and replacement, it is essential to have a Capital Improvement Plan. The plan contains a comprehensive list of our capital assets and allows us to set priorities and schedule the funding for capital projects.

Emergency Management Director Dennis Nazzaro received a grant to purchase a drone. There are many regulations and written policies and procedures needed in order to legally operate a drone. Operators of the drone must be licensed, and Dennis was already licensed with the Department of Fire Services.

A Public Forum was held in March to seek public input on the Town potentially purchasing the former St. Thomas Church property. Further research is needed and the purchase has been put on hold.

### Senior and Veteran Tax Work Off

The Senior and Veteran Tax Work Off Programs are open to senior citizens and veterans who own property and pay real estate taxes to the Town of Huntington. The program participant's name must appear on the property deed and they may earn a tax credit of up to \$500 per fiscal year. The application process begins in December, and the program runs from March until February of the following calendar year.

### Comcast Contract Renewal

The Selectboard finalized the Comcast Contract Renewal in May, 2019. Comcast agreed to most of the Town of Huntington's contract revisions. One of the main issues involved the buildout timeline. Comcast was insistent on a three-year buildout timeline. It is to Comcast's benefit to complete the buildout as soon as possible in order to gain new customers. The buildout part of the agreement is articulated in a side letter agreement which Comcast will honor. A huge "thank you" to Chris Saner

and Bob and Joanna Brackney, the Comcast Committee Members, for their diligence in working through the contract details.

### Novus Insight

Novus Insight provides technology support services that enhance operational efficiencies, risk reduction/security, and monitors crucial cybersecurity. They conducted a technical assessment related to security and back-up server protection. The Town's server was quickly approaching the end of its life. PVPC covered a portion of the cost of the Novus Contract with the balance provided by the Town. Novus completed the configuration of the virtual back-up and attached the physical drive to the new server.

The Town signed a letter of support for the MA Rural School Coalitions to State officials regarding changes to the Chapter 70 formula.

In May, we finalized the Annual Town Meeting Warrant and Budget. We want to thank Darlene McVeigh, Aimee Burnham-Renaud, and many other committee members, for the work they put into the budget.

The Selectboard hosted a Public Forum with State Representative Natalie Blais and State Senator Adam Hinds. The goal was to communicate the challenges facing our town. At the time of the Public Forum, we were close to signing the Comcast Contract and finalizing the funding to complete the buildout to remaining homes.

The Town struggled with completing the Green Communities Grant Report. Thank you to Kathy Engwer for connecting with the people to complete the documents needed for the grant.

The Cross Memorial Bridge and Norwich Bridge are falling apart. Jonathan Gould from Senator Hinds' office scheduled a meeting with MassDOT about the bridges.

Student enrollment continues to decline at Gateway Regional Jr./Sr. High School. More than fifty percent of the eighth-grade class applied to vocational schools.

### Community Development Block Grant (CDBG)

PVPC Principal Planner/Manager, Erica Johnson, presented five proposals to the Selectboard related to the Town Hall and Stanton Hall ramp replacement design. The Board reviewed and interviewed the top three. All firms were qualified, but the Selectboard's top choice was Fitch Architecture and Community Design. The Board felt that they were the best-tailored to Huntington's needs.

Erica Johnson and Highway Superintendent Charles Dazelle reviewed the proposals for the Aldrich Avenue Infrastructure Improvement Project related to water main and drainage work. They recommended Gomes Construction Company Inc., which was top-ranked and the lowest price. The project was completed in November, 2019.

The Town of Huntington Selectboard, along with a majority of representatives from Blandford, Chester, Middlefield, and Montgomery, agreed to withdraw the lawsuit regarding the Town of Worthington/Gateway Regional School District. All towns agreed we took it as far as we could.



The court was clear on their decision, and it made no sense to spend more money for the same outcome.

The Selectboard adopted the Public Agencies Post-Retirement Health Care Plan Trust in August 2019.

The Selectboard explored the option of a professional assessor service. Services would include a “Telepresence” portal in Town Hall, which would provide residents access to their help desk representatives from 9:00 a.m. to 4:00 p.m., Monday through Friday. This would greatly improve Assessor availability.

Thank you for the opportunity to work on your behalf and to serve this wonderful community. In the year ahead, we will continue the momentum of the past year’s accomplishments. We hope you will join us in our efforts to build upon Huntington’s many strengths, preserve Huntington’s character, and enhance the things that make our community such a special place.

Respectfully submitted,

Karon Hathaway  
Darlene McVeigh  
Edward Renault, Chair

## **MODERATOR**

It remains a privilege to serve as the Town Moderator for Huntington Town Meetings. The first town meeting in Massachusetts was in 1620 and is the basic component of our Democratic Republic. The Town Meeting insures you have the right to free speech, allows you to influence the course your government takes and lets you participate in deliberations about the way your Town government allocates resources. I look forward to seeing all registered voters at the Huntington Annual Town Meeting in June.

Respectfully submitted,

George Peterson, Moderator

## **COLLECTOR**

This has been another exciting year in the Collector's office. Both Anna Horkun and I have settled into our 3<sup>rd</sup> year as Collectors for the Town. We continue to strive to adopt best practices for our office including outsourcing of all bills except Water and Sewer, which are maintained by the Water and Sewer Department. We are also excited to continue our credentialing process at UMass this summer through the MCTA (MA Collectors & Treasurers Association).

We continue to focus on past due accounts by collections and tax titles. We notify past due accounts through a letter campaign and then by sending demands. We have seen positive results. We are almost caught up with our tax title accounts. As I write this, I am preparing a 2019 tax title notice of advertising to begin the lengthy tax title process. Although we do not like having to go through this process to put properties into tax lien, it is sometimes necessary to do so in order to collect taxes that are overdue to the Town.

Current Collector goals for the remainder of FY2020 and FY2021:

- All past due accounts for FY19 collected or processed for Tax Title by summer.
- Develop better communication and processes between the Collector and Board of Assessors.
- Review online banking options and make positive change, if applicable.

Lastly, I would like to send a heartfelt "thank you" to Anna, who provides excellent customer service and is my other half. In addition, I would also like to thank our other assistants, Kathy Engwer and Jennifer Peloquin. All three of these ladies are outstanding and amazing every day in their performance for our office and residents.

Respectfully submitted,

Aimee Burnham-Renauld

## TREASURER

### Tax Title

*Under MGL CH 60 s.60 provides in pertinent part:*

Title to... land... taken [for nonpayment of taxes] shall... vest in the town, subject to the right of redemption. Such title shall, until redemption or until the right of redemption is foreclosed..., be held as security for the repayment of said taxes with all intervening costs, terms imposed for redemption and charges with interest...

The Town Collector, after a defined tax taking process, transmits a list of the recorded takings to the Treasurer. Upon receiving this list, the Treasurer becomes responsible to collect the delinquencies. As Treasurer, it is my job to notify the delinquent taxpayer and to secure payment, either in full, or by a payment plan. All tax title accounts are assessed a 16% daily charge. If the property owner pays in full or successfully works through a payment plan and pays their lien, I file a certificate of redemption. This puts the person back into the hands of the Town Collector. If an owner is not responding, I then have the option to turn over the lien to my Tax Title attorney, who then reaches out and tries to work with the property owner to make payment arrangements. If no arrangements can be made, I make the decision to put the property into Land Court where the end result usually is the Town owning the piece of property. All Tax Title payments and redemptions flow 100% into the Town's Free Cash calculations. Listings of Tax Title properties are available upon request.

### **Amount of tax title monies collected for previous years:**

Year	Total Collected
FY2014	\$18,211.32
FY2015	\$44,099.19
FY2016	\$50,378.21
FY2017	\$83,317.61
FY2018	\$92,453.61
FY2019	\$63,644.13

### **Borrowing**

Items	Loan	Principle Payment	FY year pay off
Highway Truck	\$165,821.00	\$33,164.20	FY23
Fire Rescue Truck	\$ 80,508.79	\$16,101.76	FY24

I am available by appointment on Monday, Wednesday, Thursday and Sunday. My e-mail is [treasurer@huntingtonma.us](mailto:treasurer@huntingtonma.us) and phone number is (413) 512-5202. It is a pleasure working for the Town and its residents.

Respectfully submitted,

Aimee E. Burnham, CMMT  
Town Treasurer

**TOWN of HUNTINGTON**  
**BALANCE SHEET-GOVERNMENTAL FUNDS**  
June 30, 2019

	<b>Funds</b>					
<b>Assets</b>	<b>General</b>	<b>Stabilization</b>	<b>Water</b>	<b>Sewer</b>	<b>Nonmajor Governmental</b>	<b>Total Governmental</b>
Cash and cash equivalents	686,695	1,035,201	144,480	152,729	286,445	2,305,551
Investments	0	0	0	0	0	0
Receivables, net of						
Allowance for uncollectibles:						
Property Taxes	1,920,237	0	0	0	0	1,920,237
User Charges	0	0	19,710	19,651	0	39,361
Tax liens	227,464	0	4,891	4,891	0	237,245
Excise Taxes and other taxes	82,389	0	0	0	0	82,389
Due from other governments	0	0	0	0	0	0
Other	6,515	0	0	0	0	6,515
<b>Total Assets</b>	<b>2,923,300</b>	<b>1,035,201</b>	<b>169,081</b>	<b>177,271</b>	<b>286,445</b>	<b>4,591,298</b>
<b>Liabilities &amp; Fund Equity</b>						
<b>Liabilities:</b>						
Warrants Payable	0	0	0	0	0	0
Accrued Payroll	0	0	0	0	0	0
Employee Withholdings	0	0	0	0	0	0
Deferred Revenue:						
Property Taxes	1,920,237	0	0	0	0	1,920,237
Other	315,211	0	24,601	24,542	0	364,354
<b>Total liabilities</b>	<b>2,235,448</b>	<b>0</b>	<b>24,601</b>	<b>24,542</b>	<b>0</b>	<b>2,284,590</b>
<b>Fund Equity:</b>						
Reserved for Encumbrances	71,348	0	0	0	0	71,348
Reserved for Expenditures	0	0	0	0	0	0
Unreserved:						
Designated for						
Subsequent Year's Expenses	0	0	0	0	0	0
Undesignated for Specific Purposes	0	0	0	0	0	0
General Fund	616,504	0	0	0	0	616,504
Special Revenue	0	1,035,201	144,480	152,729	286,445	1,618,856
Permanant Funds	0	0	0	0	0	0
<b>Total Fund Equity</b>	<b>687,852</b>	<b>1,035,201</b>	<b>144,480</b>	<b>152,729</b>	<b>286,445</b>	<b>2,306,709</b>
<b>Total Liabilities &amp; Fund Equity</b>	<b>2,923,300</b>	<b>1,035,201</b>	<b>169,081</b>	<b>177,271</b>	<b>286,445</b>	<b>4,591,298</b>

**TOWN of HUNTINGTON**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**FOR THE YEAR ENDED JUNE 30, 2019**

	<u>General</u>	<u>Stabilization</u>	<u>Water</u>	<u>Sewer</u>	<u>Non major</u> <u>Governmental</u>	<u>Total</u> <u>Governmental</u>
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Funds</u>	<u>Funds</u>
<b>Revenues:</b>						
Property Taxes	3,614,168	0	0	0	0	3,614,168
Intergovernmental	680,690	0	0	0	0	680,690
Excise and Other Taxes	264,707	0	0	0	0	264,707
Charges for Services	74,816	0	98,050	118,326	0	291,192
Licenses, Permits and Fees	20,453	0	0	0	0	20,453
Interest on Taxes	30,063	0	2,990	2,018	0	35,071
Interest on Investments	5,442	11,815	0	0	0	17,257
Other	114,523	0	19,775	20,730	1,157,027	1,312,055
Total Revenues	4,804,862	11,815	120,815	141,074	1,157,027	6,235,593
<b>Expenditures:</b>						
Current:						
General government	403,390	0	0	0	1,094,725	1,498,115
Public Safety	320,498	0	0	0	0	320,498
Public Works and Facilities	528,879	0	0	0	0	528,879
Water and Sewer	0	0	100,241	243,843	0	344,083
Education	3,115,610	0	0	0	0	3,115,610
Health and Human Services	48,212	0	0	0	0	48,212
Culture and Recreation	96,784	0	0	0	0	96,784
Employee Benefits and Insurance	202,684	0	0	0	0	202,684
State Assessments	6,779	0	0	0	0	6,779
Other	0	0	0	0	0	0
Debt service:						
Principal	62,115	0	0	0	0	62,115
Interest	6,630	0	0	0	0	6,630
Total Expenditures	4,791,581	0	100,241	243,843	1,094,725	6,230,389
Excess of Revenues Over						
(Under) Expenditures	13,281	11,815	20,575	(102,769)	62,302	5,205
Other Financing Sources (Uses):						
Operating Transfers In	0	0	0	0	0	0
Operating Transfers Out	0	0	0	0	0	0
Audit Adjustments	0	0	0	0	0	0
Other	(53,011)	0	0	0	0	(53,011)
Total Other Financing Sources (Uses)	(53,011)	0	0	0	0	(53,011)
Net Change in Fund Balances	(39,730)	11,815	20,575	(102,769)	62,302	(47,806)
Fund Balances, Beginning of Year	656,234	1,023,386	123,905	255,498	224,143	2,283,166
Fund Balances, End of Year	616,504	1,035,202	144,480	152,729	286,445	2,235,360

**TOWN of HUNTINGTON**  
**GENERAL FUND:BUDGET and ACTUAL**  
**FOR THE YEAR ENDED 6/30/2019**

<b><u>EXPENDITURES:</u></b>	<b><u>Amended Budget</u></b>	<b><u>Actual</u></b>	<b><u>Variance Favorable/ (Unfavorable)</u></b>
<b><u>114-MODERATOR</u></b>			
Salary	270	270	0
Expenses	0	0	0
<b><u>122-SELECTPERSONS</u></b>			
Salary	5,821	4,861	960
Admin Asst Wages	39,472	39,472	0
Expenses	2,681	2,681	0
Admin Asst Exp	500	263	237
Legal Ads Expense	750	452	298
General Office Supplies	2,419	1,716	704
Copy Machine Expenses	2,860	2,860	0
<b>TOTAL</b>	<b>54,503</b>	<b>52,304</b>	<b>2,198</b>
<b><u>122-COMPUTER COMMITTEE</u></b>			
Computer Purch Expenses	4,000	3,633	367
IT Tech Support	8,290	8,290	0
Drug Testing	650	650	0
<b>TOTAL</b>	<b>12,940</b>	<b>12,573</b>	<b>367</b>
<b><u>131-FINANCE COMMITTEE</u></b>			
Expenses	200	135	65
Reserve Fund	1,500	0	1,500
<b>TOTAL</b>	<b>1,700</b>	<b>135</b>	<b>1,565</b>
<b><u>135-ACCOUNTANT</u></b>			
Salary	14,536	14,535	1
Expenses	993	199	794
Software Suppt	4,007	4,007	0
Audit Expense	31,000	14,500	16,500
Acct Clerk Salary	5,492	5,297	195
<b>TOTAL</b>	<b>56,028</b>	<b>38,538</b>	<b>17,490</b>
<b><u>137-ASSESSORS</u></b>			
Salaries	6,655	6,655	0
Expenses	3,000	1,582	1,418
Clerk Wages	12,546	12,022	524
Mapping Expenses	3,200	2,775	425
Software Support	3,800	3,700	100
Revaluation	5,050	5,000	50
<b>TOTAL</b>	<b>34,251</b>	<b>31,734</b>	<b>2,517</b>

**138-TREASURER**

Salary	17,563	17,563	0
Treas Certification Bonus	1,000	1,000	0
Expenses	3,400	3,308	92
Bank Service Chgs	100	0	100
Tax Title Expenses	0	0	0
Software support	1,000	550	450
Treas / Exp	3,900	2,571	1,329
<b>TOTAL</b>	<b>26,963</b>	<b>24,991</b>	<b>1,972</b>

**139-COLLECTOR**

Salary	7,956	7,956	0
Asst Coll Wages	14,328	13,725	603
Expenses	4,100	4,070	30
Tax Taking	0	0	0
Collector Software support	9,548	9,548	0
<b>TOTAL</b>	<b>35,932</b>	<b>35,299</b>	<b>633</b>

**151-LEGAL**

Legal Expenses	23,511	23,511	0
Legal Exps-Worthington	3,589	3,589	0
<b>TOTAL</b>	<b>27,100</b>	<b>27,100</b>	<b>0</b>

**161/162-TOWN CLERK**

Salary	14,664	14,664	0
Dog License Exp	475	350	125
Expenses	909	871	37
Census Superintendent	1,500	1,500	0
Census Expenses	800	777	23
Asst clerk salary	2,424	2,424	0
Election Workers Wages	3,158	3,158	0
Elect & Reg Expenses	260	260	0
<b>TOTAL</b>	<b>24,189</b>	<b>24,003</b>	<b>186</b>

**171-CONSERVATION COMMISSION**

Expenses	800	630	170
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**172-PLANNING BOARD**

Expenses	1,200	466	734
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**173-ZONING BOARD**

Expenses	450	0	450
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**179-OPEN SPACE COMMITTEE**

Expenses	200	0	200
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**182-ECONOMIC DEVELOPMENT**

Director	19,680	19,680	0
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**192-BUILDINGS & PROPERTY**

Wages	13,770	12,617	1,153
Tn Hall Utilities/Phone	21,557	21,557	0
North Hall Utilities	1,048	1,048	0
Stanton Hall Utilities	9,449	9,449	0
Town Mowing	7,380	5,508	1,872
Maintenance	21,301	13,846	7,455
North Hall Maintenance	5,385	4,708	677
<b>TOTAL</b>	<b>79,890</b>	<b>68,733</b>	<b>11,157</b>

**193-LIABILITY INSURANCE**

Workers' Compensation	8,885	8,098	787
Unemployment Insurance	758	758	0
Medicare	10,195	10,195	0
Town Buildings Insurance	42,335	29,740	12,595
Town Vehicle Insurance	19,615	15,626	3,989
<b>TOTAL</b>	<b>81,788</b>	<b>64,417</b>	<b>17,371</b>

**196-REPORTS**

Town Reports	3,175	2,516	659
<b>Total General Government</b>	<b>461,059</b>	<b>403,390</b>	<b>57,669</b>

**210-POLICE**

Chief Salary	68,652	68,652	0
Training Exps & Wages	29,208	26,690	2,517
Murrayfield Crossing Guard	2,068	2,068	0
Administration/Training	13,869	13,869	0
Vehicle Maintenance	10,000	9,490	510
Equipment	8,881	7,881	1,000
Building Maint	600	563	37
<b>TOTAL</b>	<b>133,278</b>	<b>129,213</b>	<b>4,065</b>

**220-FIRE**

Chief Salary	4,642	4,642	0
Hourly Wages	18,722	18,722	0
Fire Officer Salary	2,975	2,975	0
Training Wages	1,936	1,936	0
Building/Equipment Exps	31,447	31,447	0
Admin/Training Expenses	4,769	4,769	0
Utilities	9,863	9,863	0
Truck Maintenance	17,470	16,819	651
Fire Defense Assn	600	600	0
Fire Meds/Licensing	1,979	1,979	0
<b>TOTAL</b>	<b>94,403</b>	<b>93,752</b>	<b>651</b>

**231-AMBULANCE**

Ambulance Service	46,330	46,330	0
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**251-BUILDING INSPECTOR**

Expenses	18,402	18,402	0
Local Inspector	2,490	2,490	0
Dcode Book Updates	385	385	0
Mileage	0	0	0
Continuing Education	340	340	0
Gas Inspector Fees	1,115	1,115	0
Plumbing Inspector Fees	975	975	0
Wiring Inspector Fees	2,410	2,410	0
<b>TOTAL</b>	<b>26,117</b>	<b>26,117</b>	<b>0</b>

**291-CIVIL DEFENSE**

Emerg gt Sal	1,000	1,000	0
Expenses	1,000	993	8
Reverse 911	2,646	2,623	23
<b>TOTAL</b>	<b>4,646</b>	<b>4,615</b>	<b>31</b>

**292-DOG OFFICER**

Salary	1,246	1,246	0
Expenses	936	861	75
<b>TOTAL</b>	<b>2,182</b>	<b>2,107</b>	<b>75</b>

**294-TREE SERVICES**

Tree Warden Svce & Salary	800	800	0
Dutch Elm Disease	1	0	1
Forestry Service	1	0	1
Pest Control	1	0	1
Tree Removal Expense	17,564	17,564	0
<b>TOTAL</b>	<b>18,367</b>	<b>18,364</b>	<b>3</b>

**299-CONSTABLE EXPENSE**

Constable Expense	0	0	0
<b>Total Public Safety</b>	<b>325,323</b>	<b>320,498</b>	<b>4,825</b>

**300-EDUCATION**

Gateway Min Contribution	1,424,220	1,424,220	0
Gateway Over Min Contribution	819,326	819,326	0
Transportation/Debt	459,439	393,544	65,895
Ch 70 Voc Trans	88,318	88,318	0
Ch 70 Voc Tuition	498,597	390,202	108,395
<b>Total Education</b>	<b>3,289,900</b>	<b>3,115,610</b>	<b>174,290</b>

**422/424-HIGHWAY**

Superintendent	57,926	57,926	0
Hourly Wages	88,774	88,774	0
Overtime/Extra Help	20,010	20,010	0
Expenses	1,000	1,000	0
Utilities	16,390	16,390	0
Bldg/Equip Maintenance	34,093	34,093	0

Sand & Salt	32,836	32,836	0
Gas & Diesel Fuel	19,692	19,692	0
Road Maintenance	95,668	95,668	0
Hwy P/T Sals	0	0	0
Uniforms	2,023	2,023	0
Admin/Training Expenses	1,140	1,140	0
Drug Testing	200	200	0
Equipment replacement	7,000	7,000	0
Street Lights	12,840	12,840	0
<b>TOTAL</b>	<b>389,591</b>	<b>389,591</b>	<b>0</b>

#### **433-TRANSFER STATION**

Wages	21,053	21,053	0
Hauling & Disposal	79,022	59,004	20,018
Misc/Maint	47,400	41,785	5,615
Utilities	1,850	951	899
Hilltown Mgt Res Co-Op	10,000	9,530	470
Hsehd Hazardous Mat Rem	3,000	876	2,124
Training	300	0	300
Basket Str Landfill Monit	21,250	5,589	15,661
<b>TOTAL</b>	<b>183,875</b>	<b>138,788</b>	<b>45,087</b>

#### **440-SEWER**

Commissioner Salaries	4,242	2,946	1,297
Wages	87,088	87,008	80
Workers Compensation	1,429	1,173	256
Unemployment	1,714	0	1,714
Health Insurance	15,576	12,558	3,018
Property Insurance	2,025	1,661	364
Vehicle Insurance	1,600	658	942
Utilities	20,119	20,119	0
Contractors	10,182	10,182	0
Building/Equipment Maint	48,500	44,127	4,373
Meter Pump Expense	3,000	547	2,453
Sewer Vehiclee Repl	34,495	34,495	0
Chemical Purchase	3,500	2,227	1,273
Waste Removal	8,000	6,619	1,381
Improvements	15,627	15,622	6
Software support	3,901	3,901	0
Sewer Overtime	0	0	0
<b>TOTAL</b>	<b>260,998</b>	<b>243,843</b>	<b>17,155</b>

#### **450-WATER**

Commissioner Salaries	2,946	2,946	0
Wages	32,352	32,352	0
Workers Compensation	293	293	0
Unemployment	0	0	0
Health Insurance	0	0	0
Property Insurance	2,325	2,325	0

Utilities	13,767	13,767	0
Vehicle Insurance	165	165	0
Analysis Tests	4,491	4,491	0
Analysis Chemicals	3,301	3,301	0
Contractors	10,491	10,491	0
Materials/Equipment	33,839	21,530	12,309
Improvements	20,750	3,962	16,788
Software support	4,194	4,194	0
Meters	422	422	0
Other Support Employees	0	0	0

<b>TOTAL</b>	<b>129,337</b>	<b>100,240</b>	<b>29,097</b>
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#### **490-CEMETERY**

Goss Hill Cemetery	0	0	0
Norwich Hill Cemetery	500	500	0

<b>TOTAL</b>	<b>500</b>	<b>500</b>	<b>0</b>
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#### **Total Public Works**

<b>964,301</b>	<b>872,962</b>	<b>91,339</b>
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#### **510-BOARD of HEALTH**

Salaries	4,169	4,169	0
Secretary Salary	5,956	5,956	0
Agent Wages	5,000	1,620	3,380
Nebbs Well Expenses	7,653	7,653	0
Health Nursing Fee	200	0	200
Animal Control Officer Salary	850	850	0
Perc Tests/Septic Tank Fees	6,602	5,900	702

<b>TOTAL</b>	<b>30,430</b>	<b>26,148</b>	<b>4,282</b>
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#### **541-COUNCIL ON AGING**

5,000	5,000	0
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#### **543-VETERANS' AGENT**

Salary	3,060	3,060	0
Relief Benefits	15,000	14,004	996

<b>TOTAL</b>	<b>18,060</b>	<b>17,064</b>	<b>996</b>
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#### **Total Human Services**

<b>53,490</b>	<b>48,212</b>	<b>5,278</b>
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#### **610-LIBRARY**

Wages	42,386	42,386	0
Maintenance Wages	4,986	4,212	774
Maint/Repair/Supplies	16,085	11,747	4,338
Utilities	6,056	5,759	297
Books/Periodicals	17,645	17,645	0
Software Tech Support	1,903	1,000	903
Salary	89,061	82,749	6,312

**620-RECREATION COMMITTEE**

Wages	0	0	0
Expenses	10,011	10,011	0
<b>TOTAL</b>	<b>10,011</b>	<b>10,011</b>	<b>0</b>

**650-661-HISTORIC & CULTURE**

Historical Commission	400	0	400
Historical Society	500	500	0
Agricultural Commttee	135	0	135
St Thomas Loc Hist Distr	0	0	0
Memorial Day Parade	650	520	130
Community Events	3,003	3,003	0
<b>TOTAL</b>	<b>4,689</b>	<b>4,024</b>	<b>665</b>

**Total Culture & Recreation**

<b>103,761</b>	<b>96,784</b>	<b>6,977</b>
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**710/720-DEBT SERVICE**

Hwy Truck Loan	33,164	33,164	0
Hwy Grader Loan	28,951	28,951	0
Hwy Truck Interest	5,472	5,472	0
Hwy Grader Interst	1,158	1,158	0
Short Term Interest	0	0	0
<b>TOTAL</b>	<b>68,745</b>	<b>68,745.34</b>	<b>0</b>

**824-INTERGOVERNMENT**

CS MV Excise Surcharge	2,540	2,540	0
CS Air Polution Assmnt	573	573	0
CS Regional Transit	1,595	1,595	0
Hampshire Co Jail Assmt	2,071	2,071	0
Council of Govts Assmt	1,000	0	1,000
Hampshire Co Retirement	105,436	105,436	0
<b>TOTAL</b>	<b>113,215</b>	<b>112,215.00</b>	<b>1,000</b>

**914-HEALTH INSURANCE**

Collector Health Ins	0	0	0
Police Health Ins	9,013	8,963	50
Highway Health Insurance	38,864	38,713	151
Tsfr Stn Hlth Ins	0	0	0
Library Health Ins	1,468	1,420	48
Police & Fire Disability Ins	18,225	18,225	0
Admin Health Ins	17,977	17,927	50
OPEB	12,000	12,000	0
<b>TOTAL</b>	<b>97,547</b>	<b>97,247.54</b>	<b>299</b>

Loss on Disposal of Town Property

0	0	0
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**Total Misc Expenses**

<b>279,507</b>	<b>278,208</b>	<b>1,299</b>
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**Transfers**

Stabilization	0	0	0
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**TOTAL EXPENDITURES**

<b>5,477,340</b>	<b>5,135,663</b>	<b>341,677</b>
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# TOWN of HUNTINGTON

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NON-MAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2019

Chapter 90	Fund Balances			
	<u>July 1,2018</u>	<u>Revenue</u>	<u>xpenditures</u>	<u>June 30,2019</u>
	(40,782)	168,180	170,305	(42,906)
<b>Special Revenue Funds:</b>				
Utility Tractor Maint	2,487	0	1,816	671
Tax Title revolving	0	12,000	3,423	8,577
COA Donation a/c	4,312	19,058	15,882	7,488
Conservation Wetlands Fees	4,779	0	459	4,320
Murryfield Oil Tk Grant	3,386	0	0	3,386
Commun Devel Block Grants	6,099	176,605	176,605	6,099
Agricultural Commission	20	0	0	20
Bridge Grant	(2,865)	354,934	352,447	(378)
WellHead Protection	768	0	0	768
Sara Gillette Services-COA	338	2,160	2,387	111
Emergency Management	8,630	2,460	3,622	7,468
Library Building	8,471	0	0	8,471
Local Preparedness Grant	0	0	0	0
FEMA Grants	0	0	0	0
Grant: Goss Hill HMGP-4051-DR-MA	(19,664)	19,664	0	0
Grant Senior Safe	2,115	0	0	2,115
FF Public Safety Equip	0	0	0	0
Public Safety Educ Grant	80	0	80	0
Capital Expenditures	14,472	0	0	14,472
Stanton Hall Upkeep	15,986	0	10,409	5,577
GSRD Fuel	(683)	3,963	4,791	(1,510)
Green Grant	6,630	20	41,812	(35,163)
ZBA Escrow Funds	1,496	0	0	1,496
Cultural Council	4,481	4,613	4,012	5,082
BOH Spec Proj	2,880	2,000	0	4,880
State Aid to Libraries	(673)	3,252	0	2,579
Council on Aging-Formula	0	5,690	6,000	(310)
Council on Aging-HighValley	276	0	276	0
Grant: Document Screening	0	16,500	0	16,500
Grant: CARA Police	0	2,500	0	2,500
BOH Recycling Grant	4,723	3,850	3,294	5,279
BOH Recycling Grant	978	0	0	978
FRTA	29,975	31,223	25,690	35,509
Town Prop Damage	1,548	0	0	1,548
Misc Pass Thru Exp	(1,475)	0	0	(1,475)
Ag Comn Small GT	1,000	0	0	1,000
Shared Legal Exps	0	6,357	6,357	0
OBEP	12,000	12,005	0	24,005
<b>Total-Special Rev Funds</b>	<b>112,570</b>	<b>678,855</b>	<b>659,361</b>	<b>132,064</b>

**Trust Funds:**

Conservation Fund	11,240	281	0	11,521
Stanton Income Fund	98,598	19,979	0	118,577
Whiting Street Fund	1,368	4	0	1,373
Cemetery Perpetual Care	3,364	0	0	3,364
Stabilization Fund	1,023,386	11,815	0	1,035,201
Postwar Rehabilitation Fund	919	0	0	919
Recreation	126	0	0	126
Civic Welfare	4,067	0	0	4,067
Stabilization-Equip Fund	0	25,000	0	25,000
<b>Total-Trust Funds</b>	<b>1,143,068</b>	<b>57,080</b>	<b>0</b>	<b>1,200,148</b>

**Agency Funds:**

Due to Admin Asst-Fees	420	885	1,320	(15)
Extra Duty Police	(913)	33,795	36,099	(3,217)
Police Detail Admin Fees	6,109	5,539	0	11,648
Extra Duty Fire	66	0	0	66
Due to Collector-Fees	1,419	5,228	5,890	758
Due to Comm/Firearms Fund	3,077	10,200	8,850	4,427
Due to Comm-Fish & Game	572	357	0	930
Due to Deputy-Fees	(662)	8,455	10,270	(2,478)
Fire Permit Fees	30	2,475	1,090	1,415
Due to Town Clerk-Fees	(212)	2,169	1,936	20
W/H-Federal	10,132	47,217	47,166	10,182
W/H-Medicare	6,010	10,275	10,195	6,090
W/H-State	4,117	31,398	31,399	4,116
W/H-Retirement	(5,710)	42,413	42,414	(5,710)
W/H-Grp Ins	6,412	34,734	37,995	3,152
W/H-Life Ins	(50)	34	67	(83)
W/H OBRA	879	16,141	16,912	109
W/H-Other Payroll	821	10,309	9,534	1,595
W/H-Dental	157	3,104	3,931	(671)
<b>Total-Agency Funds</b>	<b>32,673</b>	<b>264,727</b>	<b>265,068</b>	<b>32,332</b>

Respectfully submitted,

Richard Buley

## TOWN CLERK

Greetings to all of our Huntington residents! 2019 was an eventful year in our office even though our May 18<sup>th</sup> municipal election was the only election this year. A huge “THANK YOU” goes out to all of our election workers for their tireless efforts, including Constables, Chip Dazelle and Jeff Jorritsma, for keeping the ballot box ringing, our Warden, Nick Toroni, and Chief Bob Garriepy and Selectman Ed Renauld for helping Kathy and me with the equipment setup. We would not be able to hold elections without their help, or the dedication of all of our table workers and counters who make the whole process move along seamlessly.

I would also like to acknowledge Kathy Thomas for her years of service as Town Clerk, and Assistant Town Clerk prior to that. As most of you know, Kathy and her husband, Jeff, moved to Tennessee in October. She hadn’t planned to move until 2021, but Jeff was itching to move sooner. I was appointed Interim Town Clerk, effective October 1 until 2020. In July or August, Kathy began training an applicant, who was planning to work as Assistant Clerk and transition into the Clerk position sometime in the not too distant future. Unfortunately, the applicant changed her mind early in October, so the search was on once again! A great candidate was found and started fairly quickly. She was helpful, motivated and easy to get along with. She was not eager to take over as Clerk, but I had found that I really enjoyed the position (which was an unexpected development), so it was all good. Unfortunately, several months later, as things were going really well, her husband found a new job in Maine, so she also had to leave. Lois Smith applied as a temporary solution to save the day! Lois had worked with Kathy Thomas, Andrea McKittrick and me in this office over the years under the Senior Work-Off Program, so had a grasp of the inner workings of some of our requirements. She has been a lifesaver! She’s helpful, motivated, enjoyable to work with, and I cannot thank her enough!

I also don’t want to forget to thank others who participated in the Senior and Veteran Work-off Programs for being a part of our team. I don’t know how we could function without you!

Finally, I want to thank our fellow residents and everyone working in Town Hall for their patience as this office has transitioned throughout the year. We really appreciate your tolerance! And I am really enjoying working here!

Reminder: Dog tags for 2020 are available now.

Please remember to return your Annual Street Listing (local census) forms if you have not already done so.

Office hours are: Mondays 11:30 am to 3:30 pm and Wednesdays 4:00 - 8:00 pm. I may be reached by phone at (413) 512-5209 or by e-mail at [townclerk@huntingtonma.us](mailto:townclerk@huntingtonma.us).

Respectfully submitted,

Linda Hamlin, Interim Town Clerk

Lois Smith, Interim Assistant Town Clerk

## **TOWN CLERK VITAL RECORDS 2019**

### **BIRTHS:**

Jan. 13	Gunnar Francois Wing Son of Brian Earl Wing & nee Avery LaVigueur
Jan. 22	Faye Elizabeth Albertson Daughter of Dean Austin Albertson & nee Ashleigh Elizabeth Mulville
March 21	Dawson Michael Bennett Daughter of Seth Alan Bennett & nee Rebecca Lee Raymond
April 13	Evelyn Cleo Ellinger Daughter of Joshua Edward Ellinger & nee Jessica Anne Mumbrow  Charlotte Jane Ellinger Daughter of Joshua Edward Ellinger & nee Jessica Anne Mumbrow
April 27	Brynlee Elizabeth Derouin Daughter of Mark Henry Derouin Jr & nee Madison Louise Graham
May 15	Hans Wesley Stover Son of Jason Laray Stover & nee Jennifer Dawn Zehr
July 14	Hank Silas Wead Son of Daniel Michael Wead & nee Camille Virginia Darrow
Aug. 30	Winifred Katherine Welch-Albright Daughter of Aaron Douglas Welch & nee Kate Welch Albright-Hanna
Sept. 07	Luana Kailani Cabrera Daughter of Irad Yair Cabrera Torres & nee Victoria Joan Cabrera Ware
Sept. 25	Lorraine Maddie Stenson Daughter of Matthew Aric Stenson & nee Aleisha Ann Nulph
Oct. 06	Harrison William Fennessey Son of Daniel Stephen Fennessey & nee Johana Sze
Nov. 07	Andrew James Nichols Son of Jason Allen Nichols & nee Laura May LaPointe
Dec. 03	Riley Paige Desjardins Daughter of Gary Michael Desjardins & nee Grace Scott Templeton



## **MARRIAGES:**

June 28        Jeffrey Frank Greene & Stephanie Lynn Webster @ Northampton  
Oct. 05        Jackson Ambrose Gregg & Kerissa Lyn Wright @ Amherst

## **DEATHS:**

Jan. 08        Linwood Howe Fisk, Age 91, Widower of Lynn J. (Moltenbrey) Fisk  
Jan. 28        David Paul Wanat, Age 68, Husband of Ann Elizabeth (Washington) Wanat  
Mar. 05        Dorothy A. (White) Hull, Age 90, Widow of Kendall L. Hull  
Mar. 16        Edward John Nowak, Age 96, Husband of Ladislava (Klejna) Nowak  
Mar. 30        Jean (Wood) Gaitenby, Age 90, Widow of William Gaitenby  
April 21       Sharon Anne (Bennett) Jones, Age 71  
April 30       Beulah Louise Mercer, Age 80, Widow of Harold Roulard  
May 16        Dianne Charlene (Chalifoux) LaFond, Age 73, Wife of Dean E. LaFond  
May 19        Ladislava (Klejna) Nowak, Age 89, Widow of Edward John Nowak  
June 14        Barbara C. (Earnest) Paulson, Age 90, Widow of Robert A. Paulson  
June 21        Richard G. Pinard, Age 72, Husband of Barbara A. (Perras) Pinard  
Aug. 09        Mark Ray Donovan, Age 64  
Aug. 10        Ralph Francis Slater Jr., Age 73  
Aug. 24        Shelley Eileen (Granger) Pease, Age 71, Wife of Harry Russell Pease  
Sept. 18       Simeon Edward Pero Jr., Age 78  
Sept. 19       Joane (Poletto) Estey, Age 78, Widow of Clyde Estey  
Sept. 25       Mary L. (Sarafin) Heath, Age 84, Widow of Earl G. Heath Jr.  
Oct. 12        Donald J. Dugas Sr., Age 74, Husband of Grace M. (Besancon) Dugas  
Dec. 22        Horace G. Whitaker, Age 89, Widower of Charlene (Donovan) Whitaker

## TOWN ELECTION RESULTS

### SATURDAY, MAY 18, 2019

<b>Board of Selectmen - 3 yr</b>	Darlene McVeigh (89) Blank (24) Other (2)
<b>Board of Health - 3 yr</b>	Tom Hart (89) Blank (22) Other (4)
<b>Board of Assessors - 3 yr</b>	Ed Renauld (76) Joseph Henning (32) Blank (6) Other (1)
<b>Water/Sewer Comm. - 3 yr</b>	Angelique Toroni (1) Blank (111) Other (3)
<b>Regional School Comm. - 3 yr</b>	Melissa Nazzaro (33) Blank (78) Other (4)
<b>Moderator - 1 yr</b>	George Peterson (100) Blank (15)
<b>Constable - 3 yr</b>	Jim Helems (63) Amybeth Perry (36) Blank (16)
<b>Tree Warden - 1 yr</b>	Walt Wittshirk (104) Blank (11)
<b>Trustee, A.P. Pettis Fund - 3 yr</b>	Alicia Hackerson (5) Blank (107) Other (3)
<b>Trustee, Library - 3 yr</b>	Laurie Mikalunas (83) Blank (31) Other (1)
<b>Trustee, Library - 1 yr</b>	Linda Siska (8) Blank (103) Other (4)
<b>Trustee, Whiting Street 3 yr</b>	Jim Arnold (1) Blank (114)
<b>Trustee, Whiting Street 2 yr</b>	Jim Arnold (4) Blank (111)
<b>Trustee, Whiting Street 1 yr</b>	Jim Arnold (1) Blank (114)

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HUNTINGTON**

**SPECIAL TOWN MEETING**

**MONDAY, JUNE 3, 2019**

**6:30 PM**

**MINUTES**

As directed, the voters of the Town of Huntington, qualified to vote in Town affairs, met at Stanton Hall in said Huntington on Monday, June 3, 2019 at 6:30 pm, then and there took the following action:

The Town Moderator opened the meeting at 6:30 pm. The Moderator indicated that the warrant had been legally posted and a quorum had been reached. He then introduced the officials present.

Moderator: George Peterson  
Town Clerk: Kathleen Thomas  
Constable: Chief Garriepy  
Selectboard: Ed Renauld, Karon Hathaway, Darlene McVeigh

The Moderator began the meeting with the honoring of the following people: Tom Gralinski, to whom the Annual Town Report was dedicated, and the awarding of the Memorial Day Flag to Lou Purinton.

A motion was made and seconded:

**ARTICLE 1:** To see if the Town will vote to transfer from free cash the sum of \$58,600.00 for the following Operational Accounts; or take any other action relative thereto:

015122.008	Computer/Software Purchase	\$ 1,000.00
015137.005	Assessors Revaluation Expense	\$ 3,400.00
015192.002	Town Hall Utilities/Phone	\$ 2,000.00
015192.004	Stanton Hall Utilities	\$ 1,000.00
015220.006	Fire Utilities	\$ 800.00
015220.008	Fire Truck Maintenance	\$ 3,000.00
015255.000	Wiring Inspector Fees	\$ 1,000.00
015422.003	Highway Utilities	\$ 2,000.00
015422.004	Highway Building/Equipment Maintenance	\$ 2,000.00
015422.007	Highway Road Maintenance	\$ 33,500.00
015510.003	Board of Health/Nebbs Well Expenses	\$ 1,900.00
015510.006	Perc Tests/Septic Fees	\$ 6,000.00
015610.003	Library Utilities	\$ 1,000.00

**Selectboard: yes. Article passes.**

A motion was made and seconded:

**ARTICLE 2:** To see if the Town will vote to transfer from Sewer Reserves (acct. #013586-000), the sum of \$15,000.00 to the Sewer Improvement Account (015440-016.) This sum is to make up the difference from a Department of Energy Resources Green Communities Grant; or to take any other action relative thereto.

**Selectboard: yes. Motion carries unanimously.**

A motion was made and seconded:

**ARTICLE 3:** To see if the Town will vote to transfer from Sewer Reserves (acct. #013586-000), the sum of \$20,000.00 to the Sewer Building/Maintenance Account (015440-009) for the repair and installation of a Comminutor, including any incidental or related costs; or to take any other action relative thereto.

**Selectboard: yes. Motion carries unanimously.**

A motion was made and seconded to dissolve. Meeting dissolved at 6:36 p.m.

A quorum of 25 was present.

A true copy attest:

Kathleen Thomas  
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HUNTINGTON**

**ANNUAL TOWN MEETING**

**MONDAY, JUNE 3, 2019  
7:00 PM**

**MINUTES**

As directed, the Voters of the Town of Huntington, qualified to vote in Town affairs, met at Stanton Hall in said Huntington on Monday, June 3, 2019 at 7:00 pm, then and there took the following action:

The Town Moderator opened the meeting at 7:00 pm. The Moderator indicated that the warrant had been legally posted and a quorum had been reached.

Moderator:	George Peterson
Town Clerk:	Kathleen Thomas
Constable:	Chief Garriepy
Selectboard:	Ed Renauld, Karon Hathaway, Darlene McVeigh

A motion was made and seconded:

**ARTICLE 2:** To empower the Selectboard to choose such Town Officers as are not required by law or vote of the Town to be chosen by ballot; or take any other action relative thereto.

**ARTICLE 3:** To accept the reports of the Town Clerk, Town Treasurer, Selectboard, Library Trustees, Trustees of the Whiting Street Fund, Finance Committee, Trustees of the Alphonse P. Pettis Fund, Assessor of Taxes, Town Accountant, and any other Town Officers or Committees to report and act thereon; or take any other action relative thereto.

**ARTICLE 4:** To see if the Town will authorize the Treasurer, with the approval of the Selectboard, to sell and convey by public auction in accordance with Section 77B of Chapter 60 of the General Laws, all parcels of real estate which the Town has acquired or may acquire, either by foreclosure of Tax Title in Land Court or by the procedure under Section 80 of Chapter 60 of the General Laws pertaining to lands of low value; or take any other action relative thereto.

**ARTICLE 5:** To see if the Town will vote to authorize the Selectboard to apply for Massachusetts Small Cities Program or other federal or state monies and to expend any monies received as set forth in the appropriate grant application following public hearing; or take any other action relative thereto.

**ARTICLE 6:** To see if the Town will vote to authorize the Selectboard to enter into contracts with the Massachusetts Department of Transportation for construction and/or maintenance of public highways for the Fiscal Year 2020 and further authorize the Selectboard, on behalf of the Town, to accept any money from the Commonwealth of Massachusetts for highway construction and/or maintenance; or take any other action relative thereto.  
**Consent calendar passes. Motion carries unanimously.**

A motion was made and seconded:

**ARTICLE 7:** To see if the Town will vote to raise and appropriate, borrow or transfer from available funds such sums of money as may be necessary to defray expenses estimated for the ensuing Fiscal Year commencing July 1, 2019. Voters will designate line items voted separately; or take any other action relative thereto.  
**Motion carries unanimously.**

A motion was made and seconded:

**ARTICLE 8:** To see if the Town will vote to approve the Gateway Regional School District Amended Regional Agreement as presented by the School Committee dated April 24, 2019, which is on file at the Huntington Town Clerk's Office, Superintendent of Schools Office, and the Huntington Public Library, and, posted on the District's website ([www.grsd.org](http://www.grsd.org)); or take any other action relative thereto.  
**Motion carries.**

A motion was made and seconded:

**ARTICLE 9:** To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$2,689,079.00 as the Town's total assessment for the Gateway Regional School District as determined using the alternative assessment method for the period of July 1, 2019 to June 30, 2020; or take any other action relative thereto.  
**A motion was made and seconded to amend the sum of \$2,689,079.00 to \$2,784,289.00. Motion carries.**  
**Selectboard: yes. Motion carries. Article passes as amended.**

A motion was made and seconded:

**ARTICLE 10:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$510,000.00 for Huntington's costs for vocational tuition for the period of July 1, 2019 through June 30, 2020; or take any other action relative thereto.  
**Motion carries unanimously.**

A motion was made and seconded:

**ARTICLE 11:** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$84,670.00 for Huntington's share of the cost of vocational transportation for the period of July 1, 2019 through June 30, 2020; or take any other action relative thereto.  
**Motion carries unanimously.**

A motion was made and seconded:

**ARTICLE 12:** To see if the Town will vote to transfer from Free Cash the sum of \$100,000.00 for the purpose of reducing the amount to be raised for taxation for the ensuing Fiscal Year commencing July 1, 2019; or take any other action relative thereto.  
**Motion carries. Article passes.**

A motion was made and seconded:

**ARTICLE 13:** To see if the Town will vote to transfer from Free Cash the sum of \$12,000.00 to the Other Post-Employment Benefits Liability Trust Fund for the purpose of funding Retiree Health Insurance; or take any other action relative thereto.  
**Motion carries unanimously.**

A motion was made and seconded:

**ARTICLE 14:** To see if the Town will vote to transfer from Free Cash the sum of \$20,000.00 to the Building & Property Maintenance Account #015192.006 to purchase and install a generator for Town Hall and Stanton Hall, including all incidental or related costs; or take any other action relative thereto.  
**Motion carries. Article passes.**

A motion was made and seconded:

**ARTICLE 15:** To see if the Town will vote to transfer from Free Cash the sum of \$75,000.00 to the Capital Equipment Stabilization Fund Account #824590.011 for the purpose of funding future purchases of Town equipment; or take any other action relative thereto.  
**Motion carries unanimously.**

A motion was made and seconded:

**ARTICLE 16:** To see if the Town will vote to transfer from Free Cash the sum of \$14,000.00 to the Economic Development Director Account #015182.000 for the Town's share of the operating costs of the Hilltown Collaborative, which includes the cost of hiring an Economic Development Director, for the ensuing Fiscal Year commencing July 1, 2019; or take any other action relative thereto.  
**Questions were asked and answered. Motion carries. Article passes.**

A motion was made and seconded:

**ARTICLE 17:** To see if the Town will vote to transfer from the Stabilization Fund the sum of \$140,835.30 for the purpose of funding the extension of cable service to those addresses, which were part of the non-served areas of Huntington following Comcast's completion of cable expansion in compliance with the Grant Distribution Agreement with the Massachusetts Broadband Coalition, as noted in the May 1, 2019 Agreement to Extend Cable Services with Comcast, including any incidental or related costs; or take any other action relative thereto.  
**Motion carries. Article passes with 2/3 majority vote.**

A motion was made and seconded:

**ARTICLE 18:** To see if the Town will vote to authorize the Selectboard to enter into a contract in excess of three (3) years, including any options or extensions, commencing on July 1, 2020 with the qualified vendor selected by MassDEP through a competitive bid process for recycling processing services for the Town, upon such terms and conditions as the Selectboard determines are in the Town's best interests; or take any other action in relation thereto.  
**Motion carries unanimously.**

A motion was made and seconded:

**ARTICLE 19:** To see if the Town will vote to amend the General By-Laws of the Town of Huntington by deleting Section 8, Council on Aging, in its entirety and replacing it as follows; or take any other action relative thereto.

Section 8 Council on Aging

Section 1: ESTABLISHMENT

- The Huntington Council on Aging, hereinafter referred to as "the Council", was established pursuant to Chapter 40, Section 8B of the Massachusetts General Laws by a majority vote of Town Meeting in 1980.

Section 2: MISSION

The Council's basic purposes include:

- Serving primarily in an advisory capacity to the Selectboard.
- Identifying the total needs of the elders in the community.
- Educating citizens and enlisting the support and participation of all to meet the needs of elders and recognizing such assistance.
- Designing, advocating for, and/or implementing services to fill these needs, and/or coordinating existing services.
- Cooperating with the Massachusetts Executive Office of Elder Affairs and the Southern Hilltown Councils on Aging Consortium and to be cognizant of state and federal legislation and programs available to elders.
- Recommend members and candidates for hire to the Selectboard to assist the Council to meet basic purposes.



### Section 3: COUNCIL MEMBERSHIP

- The Council shall consist of five (5) voting members and two (2) alternates. Alternates have voting rights only when a quorum is not present and are so designated in a member's absence.
- All members shall take the Commonwealth of Massachusetts Ethics Training and submit a certificate to the Council.
- All members shall submit information for Criminal Offender Record Inquiry (CORI) as required by the General Laws of the Commonwealth and the Executive Office of Elder Affairs.
- Prospective members may be nominated by a majority of the existing members and no person so nominated shall serve until appointed by the Selectboard and sworn in by the Town Clerk.
- All members and alternate members must be residents of the Town, and shall be appointed by the Selectboard to alternating three (3) year terms.
- Insofar as possible, membership shall reflect the makeup of the community at large and shall be composed of at least 51% persons sixty (60) years of age or older.
- Vacancies shall be filled through recommendation of the current members and appointed by the Selectboard. Such term shall expire at the end of the original term.
- The Council may wish to honor a member whose term has expired with the title of Honorary Board Member. Any such Honorary Board Member is encouraged to participate in programs, activities, etc. of the COA, but shall have no voting rights.

### Section 4: VOTING RIGHTS OF MEMBERS

- Only members shall be entitled to vote on any question or matter that may come before a meeting of the Council.
- Alternate members may vote only if no quorum is present.
- An Honorary Member shall have no voting rights.
- Council members are unpaid municipal employees.

### Section 5: MEETING OF MEMBERS

- Regular meetings shall be held one day each month as determined by the Chairperson or by Council members.
- At least two business days prior to a meeting, the agenda will be mailed to all Council members and shall be posted in accordance with the Open Meeting Law (M.G.L. Chapter 30A, Sections 18-25).
- Emergency meetings may be called at any time by the Chairperson or at the request of three (3) members. Adequate advance notice shall be provided to all members and notices shall comply with the requirements of the Open Meeting Law insofar as possible.
- Annual Council meeting notice shall be held in June for the purpose of electing officers and presentation of reports from the Chairperson, Secretary, and Treasurer.
- Annual Council meeting notice shall be announced to the general public through local media, as appropriate, at least two weeks in advance. It shall

also be posted in accordance with the “Open Meeting Law” and mailed to all Council members.

- Quorum: At all meetings, the presence of a simple majority shall be necessary to constitute a quorum for the transaction of any business. Votes shall be cast only by members in attendance.
- Conduct of Meetings: Meetings shall be conducted in accordance with Robert’s Rules of Order.
- Resignation: If a member wishes to resign, he or she shall notify the Council and Selectboard in writing.
- Attendance: In the event of absence of a member for three (3) consecutive meetings, except for reasons of health or extenuating circumstances as duly reported to the Chairperson in the advance of meetings, the Council may request resignation of the member. The Selectboard may remove said member and appoint another person to fill the remainder of the removed member’s term.

#### Section 6: OFFICERS

- Officers: Shall consist of a Chairperson, Vice-Chairperson, Secretary, and Treasurer to be elected at the Annual Council Meeting in June and officer duties shall commence on July 1.
- Election of officers to fill vacancies created by death, resignation or other cause may take place at any regular meeting and shall be for the unexpired term of the previous incumbent. However, the office of Chairperson, if vacated, shall be filled by the Vice-Chairperson for the unexpired term. The position of Vice-Chairperson will then be filled by election at a Council meeting.
- Duties:
  - Chairperson shall:
    - Preside over all meetings.
    - Appoint all committees and be an ex officio member of all committees.
    - Ensure that members of the Council shall, upon being sworn in, be given a copy of the Open Meeting Law (M.G.L. Chapter 30A, Sections 18-25).
  - Vice-Chairperson shall:
    - During the absence or disability of the Chairperson exercise all functions of the Chairperson and, when so acting, shall have all the powers and be subject to all the restrictions of the Chairperson.
  - Secretary shall:
    - Record all proceedings of meetings.
    - Cause all notices to be issued in accordance with these policies and procedures.
    - Ensure that records, including meeting minutes, are filed with the Town Clerk and otherwise properly stored in accordance with the current Secretary of State’s Municipal Records Retention Schedule.
    - In conjunction with the Chairperson, submit the annual Town report to Council members for review and forward said report

to the Selectboard; and submit the annual Executive Office of Elder Affairs (EOEA) report to Council members for review and forward said report to the EOEA.

- Treasurer shall:
  - Have oversight and supervision over funds.
  - Keep all the records of financial transactions.
  - Render to the Chairperson a monthly statement of accounts.
  - Render a full annual financial report.
  - Assist with preparation of annual budget for approval of the Council, Selectboard and Town Meeting.
  - Be prepared to represent the Council on financial matters.
  - Return all financial records to the Council at the conclusion of his/her tenure.

#### Section 7: REPRESENTATION

- No member of the Council shall make written or oral representation of the Council unless authorized by the Chairperson or by a vote of the Council.

#### Section 8: BOARD RELATIONSHIPS

- The Council is primarily advisory and shall recommend members and candidates for hire to the Selectboard. Persons hired will assist the Council to meet basic purposes as outlined in Article 2.
- The Council shall be a participating member of the Southern Hilltown Councils on Aging Consortium and shall participate in the hiring of the Outreach Worker who provides services to the members of the community. Said participation as a member of the Southern Hilltown COA Consortium shall be reviewed annually. Communications shall be directed to the Outreach Worker through the Chairperson.
- Council and hired staff shall ensure the confidentiality of individual clients.
- The Council shall not be involved in any fundraising activities.

#### Section 9: OTHER PROVISIONS

- This Bylaw shall become effective following an affirmative vote of a majority of the Council members, approval of the Selectboard, approval of Town Meeting and the Attorney General as required by M.G.L. c.40. §32.  
**A motion was made and seconded to amend the article by deleting the word “notice” from Section 5: Bullet Point number 4. After the amendment, the sentence would read: “Annual Council meeting shall be held in June for the purpose of electing officers and presentation of reports from the Chairperson, Secretary, and Treasurer.”**  
**Amendment passes. Motion passes unanimously.**

A motion was made and seconded:

**ARTICLE 20:** To see if the Town will vote to amend the General By-Laws & Acts of the Town of Huntington by inserting the following wording Section 55 of the General By-Laws & Acts; or take any other action relative thereto:

Local Option Adult Use Marijuana Excise Tax: The Town accepts M.G.L. c. 64N Section 3, and in accordance with such, imposes a local sales tax upon the sale of adult use marijuana originating within the Town by a vendor at a rate of 3% of the gross receipts of the vendor from the sale of adult use marijuana, marijuana products and marijuana edibles. Such excise shall take effect on the first day of the calendar quarter commencing at least thirty days after such vote of Town Meeting.

**Motion carries.**

A motion was made and seconded:

**ARTICLE 21:** To see if the Town will vote to amend the General By-Laws & Acts of the Town of Huntington by inserting the following wording Section 56 of the General By-Laws & Acts; or take any other action relative thereto:

**Prohibition on Public Consumption of Marijuana or Tetrahydrocannabinol**

No person shall smoke, inhale, ingest, or otherwise use or consume marijuana or THC (as defined in G.L. c. 94C, § 1, as amended) while in or upon any street, sidewalk, public way, footway, passageway, stairs, bridge, park, playground, beach, recreation area, boat landing, public building, schoolhouse, school grounds, cemetery, parking lot, or other public place or any area owned by or under the control of the Town; or in or upon any bus or other passenger conveyance operated by a common carrier; or in any place accessible to the public. This prohibition includes so-called “vaping” or use of a vaporizer, machine or other device for the above purposes, whether the ingredient in the device is marijuana or anything else.

Whoever is found in violation of this bylaw shall, when requested by an official authorized to enforce this bylaw, state their true name and address to such official.

Use or consumption in a private home is subject to the permission by the owner of said private home. Such owner shall be liable for any adverse situation arising from that permission in the same way as they would be liable for alcohol consumption on their premises.

**A motion was made and seconded to amend the article by adding additional text to the end of the first paragraph. After the amendment, the sentence would read: “This prohibition includes so-called “vaping” or use of a vaporizer, machine or other device for the above purposes, whether the ingredient in the device is marijuana or anything else where the use of tobacco is currently prohibited.” Amendment passes. Motion carries. Article passes.**

A motion was made and seconded:

**ARTICLE 22:** To see if the Town will vote to amend the Zoning Bylaw by inserting the following new Adult Use Marijuana section into the Zoning Bylaw, and to authorize the Town Clerk to assign appropriate numbering therefor; or take any other action relative thereto:

## **ADULT USE MARIJUANA**

### **I. Purpose**

The purpose of this Bylaw section is to protect the health, safety and general welfare of the residents of the Town of Huntington, as well as promote the observance and enforcement of the laws which regulate the use and development of land and structures in the Town of Huntington in a manner appropriate to the character of the Town and its various areas and activities.

It is recognized that the nature of the substance cultivated, processed, and/or sold by marijuana establishments may have objectionable operational characteristics and should be located in such a way as to ensure the health, safety, and general well-being of the public as well as legally authorized adult customers seeking to legally purchase marijuana for their own use. The specific and separate regulation of Marijuana Establishments (hereafter also referred to as an ME) is necessary to advance these purposes and ensure that such facilities are not located within close proximity of minors and do not become concentrated in any one area within the Town of Huntington.

### **II. Applicability**

Nothing in this section shall be construed to supersede federal and state laws governing the sale and distribution of marijuana. This bylaw does not apply to the cultivation of industrial hemp as is regulated by the Massachusetts Department of Agricultural Resources pursuant to General Laws, Chapter 128, Sections 116-123.

### **III. Reference for matters not covered by this Bylaw**

References may be made to Chapter 40A and Chapter 40, Section 32 of the Massachusetts General Laws (MGL) and to MGL Chapter 94C: Controlled Substances Act, MGL Chapter 94G: Regulation of the Use and Distribution of Marijuana Not Medically Prescribed and/or 935 CMR 500: Regulations for the Adult Use of Marijuana and they are included for the convenience of those consulting this Bylaw.

### **IV. Definitions**

For the purposes of the Huntington Adult Use Marijuana Bylaw, the following terms shall have the following meanings:

Cannabis or Marijuana or Marihuana (Throughout this bylaw, the terms Cannabis and Marijuana are used interchangeably): All parts of any plant of the genus Cannabis, not excepted in 935 CMR 500.002: Cannabis or Marijuana or Marihuana (a) through (c) and whether growing or not; the seeds thereof; and resin extracted from any part of the plant; clones of the plant; and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin including tetrahydrocannabinol as defined in M.G.L. c. 94G, § 1; provided that cannabis shall not include: (a) the mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture or preparation of the mature stalks, fiber, oil, or cake made from the seeds of

the plant or the sterilized seed of the plant that is incapable of germination;  
(b) hemp; or  
(c) the weight of any other ingredient combined with cannabis or marijuana to prepare topical or oral administrations, food, drink or other products.

Cannabis Control Commission (CCC or Commission): The Massachusetts Cannabis Control Commission established by M.G.L. c. 10, § 76, or its designee.

Cannabis or Marijuana Products: Cannabis or marijuana and its products unless otherwise indicated. These include products have been manufactured and contain cannabis or marijuana or an extract from cannabis or marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

Cannabis or Marijuana Cultivation: The use of land and/or buildings for planting, tending, improving, harvesting, processing and packaging, the preparation and maintenance of soil and other media and promoting the growth of cannabis by a cannabis cultivator, micro-business, research facility, craft marijuana cultivator cooperative, registered marijuana dispensary or other entity licensed by the Commission for cannabis cultivation. Such use is not agriculturally exempt from zoning. The cultivation and processing of medical marijuana in accordance with these regulations is considered to be a manufacturing use and is not agriculturally exempt from zoning.

Cannabis or Marijuana Manufacture: To compound, blend, extract, infuse or otherwise make or prepare a cannabis or marijuana product.

Cannabis or Marijuana Products: Cannabis or marijuana and its products unless otherwise indicated. These include products that have been manufactured and contain cannabis or marijuana or an extract from cannabis or marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

Canopy: An area to be calculated in square feet and measured using clearly identifiable boundaries of all areas(s) that will contain mature plants at any point in time, including all of the space(s) within the boundaries. Canopy may be noncontiguous, but each unique area included in the total canopy calculations shall be separated by an identifiable boundary which include, but are not limited to: interior walls, shelves, greenhouse walls, hoop house walls, garden benches, hedge rows, fencing, garden beds, or garden plots. If mature plants are being cultivated using a shelving system, the surface area of each level shall be included in the total canopy calculation.

Ceases to Operate: A Marijuana Establishment closes and does not transact business for a period greater than 60 days with no substantial action taken to reopen.

Consumer: A person who is 21 years of age or older.

Craft Marijuana Cooperative: A Marijuana Cultivator comprised of residents of the Commonwealth of MA and organized as a limited liability company, limited liability partnership, or cooperative corporation under the laws of the Commonwealth. A cooperative is licensed to cultivate, obtain, manufacture, process, package and brand cannabis or marijuana products to transport marijuana to Marijuana Establishments, but not to consumers.

Edible Cannabis Products or Edibles: A cannabis or marijuana product that is to be consumed by humans by eating or drinking. These products, when created or sold by a Registered Marijuana Dispensary (RMD), shall not be considered a food or a drug as defined in M.G.L. c. 94I, § 1.

Executive: The chair of a board of directors, chief executive officer, executive director, president, senior director, other officer, and any other executive leader of a Marijuana Establishment.

Existing License Transporter: An entity that is otherwise licensed by the Commission and also licensed to purchase, obtain, and possess cannabis or marijuana products solely for the purpose of transporting, temporary storage, sale and distribution on behalf of other Marijuana Establishments to other establishments, but not to consumers.

Flowering: The gametophytic or reproductive state of cannabis or marijuana in which the plant produces flowers, trichomes, and cannabinoids characteristic of marijuana.

Hemp: The plant of the genus Cannabis or any part of the plant, whether growing or not, with a delta-9-tetrahydrocannabinol concentration that does not exceed 0.3% on a dry weight basis of any part of the plant of the genus Cannabis, or per volume or weight of cannabis or marijuana product, or the combined percent of delta-9-tetrahydrocannabinol and tetrahydrocannabinolic acid in any part of the plant of the genus Cannabis regardless of moisture content.

Host Community: A municipality in which a Marijuana Establishment is located or in which an applicant has proposed locating an establishment.

Host Community Agreement (HCA): An agreement, pursuant to General Laws, Chapter 94G, Section 3(d), between a Cannabis Establishment and a municipality setting forth additional conditions for the operation of a Cannabis Establishment, including stipulations of responsibility between the parties and an up to 3% host agreement revenue sharing.

Host Community Agreement Committee: The Host Community Agreement Committee (HCAC) is the ad hoc municipal committee working with Marijuana Establishments on the HCA. The committee representation shall consist of members of the Board of Selectmen and the Planning Board with a minimum of five members being present for a quorum. An HCA issued by the HCAC shall require a two-thirds affirmative vote of a committee with more than five members present or an affirmative vote of at least four members if five members present.

Independent Marijuana Testing Laboratory: A laboratory, as defined in 935 CMR 500.002 that is licensed by the Commission. Independent Marijuana Testing Laboratories require special permit and site plan approval in Industrial District and are prohibited in all other districts in the Town of Huntington.

Law Enforcement Authorities: Local law enforcement unless otherwise indicated.

License: The certificate issued by the Commission that confirms that a Marijuana Establishment has met all applicable requirements pursuant to 935 CMR 500.000.

Licensee: A person or entity licensed by the Commission to operate a Marijuana Establishment under 935 CMR 500.000.

Limited Access Area: An area on the registered premises of a Marijuana Establishment where cannabis or marijuana products, or their byproducts are cultivated, stored, weighed, packaged, processed, or disposed of, under the control of a Marijuana Establishment, with access limited to only those marijuana establishment agents designated by the establishment.

Local Authorities: Local municipal authorities unless otherwise indicated.

Marijuana Cultivator: An entity licensed to cultivate, process and package marijuana, and to transfer marijuana to other Marijuana Establishments, but not to consumers. A Craft Marijuana Cooperative is a type of Marijuana Cultivator.

Marijuana Establishment: A Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Retailer, Marijuana Independent Testing Laboratory, Marijuana Research Facility, Marijuana Transporter, or any other type of licensed marijuana-related business, except a medical marijuana treatment center. Marijuana Establishments permitted in accordance with these regulations are considered to be a commercial and/or manufacturing use and are not considered being subject to any agricultural exemptions under zoning.

Marijuana Establishment Agent: An applicant, board member, director, employee, executive, manager, owner, or volunteer of a Marijuana Establishment, who is 21 years of age or older. Employee includes a consultant or contractor who provides on-site services to a Marijuana Establishment related to the cultivation, harvesting, preparation, packaging, storage, testing, or dispensing of marijuana.

Marijuana Microbusiness (Microbusiness): Marijuana Establishment that can be EITHER a Tier 1 Marijuana Cultivator OR Product Manufacturer, in compliance with the operating procedures for the applicable license. A Microbusiness Licensee shall not have an ownership stake in any other Marijuana Establishment and a majority of its Executives and Members must have been Massachusetts Residents for not less than 12 months prior to application. A Microbusiness that is a Marijuana Product Manufacturer may purchase no more than 2,000 pounds of marijuana per year from other Marijuana Establishments.



Marijuana Process or Processing: To harvest, dry, cure, trim and separate parts of the cannabis or marijuana plant by manual or mechanical means, except it shall not include manufacture as defined in 935 CMR 500.002.

Marijuana Product Manufacturer: An entity licensed to obtain, manufacture, process and package cannabis or marijuana products and to transfer these products to other Marijuana Establishments, but not to consumers. In the Town of Huntington, Marijuana Product Manufacturers shall be limited to Marijuana Microbusinesses.

Marijuana Production Area: A limited access area within the Marijuana Establishment where cannabis or marijuana is handled or produced in preparation for sale.

Marijuana Production Batch: A batch of finished plant material, cannabis resin, cannabis concentrate or marijuana-infused product made at the same time, using the same methods, equipment and ingredients.

Marijuana Propagation: The reproduction of cannabis or marijuana plants by seeds, cuttings, or grafting.

Marijuana Research Facility: An entity licensed to engage in research projects by the Commission. Marijuana Research Facilities require special permit and site plan approval in Industrial District and are prohibited in all other districts in the Town of Huntington.

Marijuana Retailer: An entity licensed to purchase and transport cannabis or marijuana product from Marijuana Establishments and to sell or otherwise transfer this product to Marijuana Establishments and to consumers. Retailers are prohibited from delivering cannabis or marijuana products to consumers; and from offering cannabis or marijuana products for the purposes of on-site social consumption on the premises of a Marijuana Establishment.

Marijuana Transporter: An entity, not otherwise licensed by the Commission, that is licensed to purchase, obtain, and possess cannabis or marijuana product solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments, but not to consumers. Marijuana Transporters may be an Existing Licensee Transporter or Third Party Transporter.

Massachusetts Resident: A person whose primary residence is in Massachusetts.

Medical Marijuana Treatment Center, also known as a Registered Marijuana Dispensary (RMD): An entity formerly and validly registered under 105 CMR 725.000: *Implementation of an Act for the Humanitarian Medical Use of Marijuana*, or currently and validly registered under 935 CMR 501.100, that acquires, cultivates, possesses, processes (including development of related products such as edible cannabis or marijuana products, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing cannabis or marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers for medical use. Unless otherwise

specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of cannabis or marijuana for medical use.

Medical Registration Card: An identification card issued by the Medical Use of Marijuana Program to a registered qualifying patient, personal caregiver, institutional caregiver, RMD agent or laboratory agent.

Member: A member of a non-profit entity incorporated pursuant to M.G.L. c. 180.

Paraphernalia: means “drug paraphernalia” as defined in M.G.L. c. 94C, § 1.

Personal Caregiver: A person, registered by the Commission, who is 21 years of age or older, who has agreed to assist with a registered qualifying patient’s medical use of marijuana, and is not the registered qualifying patient’s certifying healthcare provider. A visiting nurse, personal care attendant, or home health aide providing care to a registered qualifying patient may serve as a personal caregiver, including to patients younger than 18 years old as a second caregiver.

Premises: Any indoor or outdoor location over which a Marijuana Establishment or its agents may lawfully exert substantial supervision or control over entry or access to the property or the conduct of persons.

Provisional Marijuana Establishment License: A certificate issued by the Commission confirming that a Marijuana Establishment has completed the application process.

Public Consumption Site: Sites where members of the public may gather to consume marijuana.

Public Consumption Sites are prohibited in the Town of Huntington.

Qualifying Patient: A Massachusetts resident 18 years of age or older who has been diagnosed by a Massachusetts licensed healthcare provider as having a debilitating medical condition, or a Massachusetts resident younger than 18 years old who has been diagnosed by two Massachusetts licensed certifying physicians, at least one of whom is a board-certified pediatrician or board-certified pediatric subspecialist, as having a debilitating medical condition that is also a life-limiting illness, subject to 105 CMR 725.010(J): Written Certification of a Debilitating Medical Condition for a Qualifying Patient.

Real-time Inventory or Seed-to-sale Tracking: An electronic system that provides the electronic tracking of an individual cannabis or marijuana plant, including its cultivation, growth, harvest and preparation of cannabis or marijuana products, if any, and final sale. This system shall utilize a unique-plant identification and unique-batch identification. It will also be able to track agents’ and licensees’ involvement with the marijuana product.

Registered Qualifying Patient: A qualifying patient who has applied for and received a medical registration card from the Commission.

Registrant: The holder of a registration card or a license.

Registration Card: An identification card issued by the Commission to a Marijuana Establishment or laboratory agent. The registration card allows access into Commission supported databases. The registration card facilitates verification of an individual registrant's status, including, but not limited to the identification by the Commission and law enforcement authorities of those individuals who are exempt from Massachusetts criminal and civil penalties under St. 2016, c. 334 as amended by St. 2017, c. 55, and 935 CMR 500.000.

RMD Applicant: A previously Registered Marijuana Dispensary with a final or provisional certificate of registration in good standing with the CCC. In the Town of Huntington, RMD applicants are subject to the same regulations as Marijuana Establishments.

SPGA: Special Permit Granting Authority – The SPGA for Marijuana Establishments shall be the Planning Board.

Tier One: Up to 5,000 square feet of Canopy

Tier Two: 5,001 to 10,000 square feet of Canopy

## **V. Additional Requirements/Conditions**

In addition to the standard requirements for uses permitted By-right or requiring a Special Permit and/or Site Plan Approval, the following shall also apply to all Marijuana Establishments:

### **A. Use:**

1. Any type of Marijuana Establishment may only be involved in the uses permitted by its definition and may not include other businesses or services.
2. No marijuana shall be smoked, eaten, or otherwise consumed, or ingested on or in the premises. Public Consumption Sites are prohibited in the Town of Huntington.
3. The hours of operation shall be set by the Special Permit Granting Authority, but in no event shall any RMD (Registered Marijuana Dispensary) or any other Marijuana Establishment be open to the public, and no sale or other distribution of marijuana shall occur upon the premises or via delivery from the premises, between the hours of 8:00 pm and 8:00 am.
4. No Marijuana Establishment may commence operation or apply for a building permit prior to its receipt of all required permits and approvals including, but not limited, to its Final License from the Cannabis Control Commission.
5. The number of adult use Marijuana Retail Establishments permitted to be located within the Town of Huntington shall not exceed 20% of the number of licenses issued within the town for the retail sale of alcoholic beverages not to be drunk on the premises where sold under chapter 138 of the General Laws. For the purposes of determining this number, any fraction shall be rounded up to the next highest whole number.

**B. Physical Requirements:**

1. All aspects of any Marijuana Establishment, except for the transportation of product or materials, relative to the acquisition, cultivation, possession, processing, sales, distribution, dispensing, or administration of marijuana, products containing marijuana, related supplies, or educational materials must take place at a fixed location within a fully enclosed building (including greenhouses) and shall not be visible from the exterior of the business. They may not be permitted to be located in a trailer, storage freight container, motor vehicle or other similar type potentially movable enclosure.
2. No outside storage or cultivation is permitted.
3. No Marijuana Retailer shall have a gross floor area open to the public in excess of 1,500 square feet.
4. No Marijuana Establishments shall be permitted in mixed use buildings or any building also used as a residence.
5. Ventilation – all Marijuana Establishments shall be ventilated in such a manner that no:
  - a. Pesticides, insecticides or other chemicals or products used in the cultivation or processing are dispersed into the outside atmosphere, and
  - b. No odor from marijuana or its processing can be detected by a person with an unimpaired and otherwise normal sense of smell at the exterior of the marijuana establishment or at any adjoining use or property as determined by the Zoning Enforcement Officer or the SPGA.
6. Signage shall be displayed on the exterior of the Marijuana Establishment's entrance in plain sight of the public stating that "Access to this facility is limited to individuals 21 years or older" with all text a minimum of two inches in height. All other signage must comply with all other applicable signage regulations in the Zoning Bylaw, Site Plan Review and 935 CMR 500.
7. Cannabis plants, products, and paraphernalia shall not be visible from outside the building in which the Marijuana Establishment is located and shall comply with the requirements of 935 CMR 500. Any artificial screening device erected to eliminate the view from the public way shall also be subject to a vegetative screen and the Board shall consider the surrounding landscape and viewshed to determine if an artificial screen would be out of character with the neighborhood.

**C. Location:**

1. Marijuana Establishments are encouraged to utilize existing vacant buildings where possible
2. No Marijuana Establishment shall be located on a parcel which is within five hundred (500) feet (to be measured in a straight line from the nearest point of the property line in question to the nearest point of the property line where the Marijuana Establishment is or will be located) of a parcel occupied by a pre-existing (existing at the time the applicant's license application was received by the Cannabis Control Commission) public or private school providing education in pre-school, kindergarten or any of grades 1-12.
3. No marijuana retailer shall be located on a parcel which is within three hundred (300) feet (to be measured in a straight line from the nearest point of the property line in question to the nearest point of the property line where the marijuana retailer is or will be located) of a parcel occupied by another marijuana retail facility.

4. No Marijuana Establishment shall be located inside a residential building or on a parcel containing non-owner occupied residential units, including transient housing such as dormitories, etc. and also including commercial residential uses such as hotels, motels, lodging houses, etc.
5. No Marijuana Establishment is permitted to utilize or provide a drive-through service.

D. Reporting Requirements:

1. Prior to commencement of the operation or services provided by a Marijuana Establishment, it shall provide the Police Department, Fire Department, Special Permit Granting Authority and Building Commissioner/Inspector/Zoning Enforcement Officer with the names, phone numbers and email addresses of all Marijuana Establishment Agents and Licensees, including a minimum of two (2) owners/directors/employees of the facility identified as contact persons, to whom one can provide notice if there are operating problems associated with the establishment. All such contact information shall be updated as often as needed to keep it current and accurate at all times.
2. The local Building Commissioner/Inspector/Zoning Enforcement Officer, Board of Health, Police Department, Fire Department and Special Permit Granting Authority shall be notified in writing by the Marijuana Establishment Agent/Licensee:
  - a. A minimum of 30 days prior to any change in ownership or management of that establishment.
  - b. A maximum of 12 hours following a violation or potential violation of any law or any criminal or potential criminal activities or attempts of violation of any law at the establishment.
3. Permitted Marijuana Establishments shall file an annual written report to, and appear before, the Special Permit Granting Authority no later than March 31st of each calendar year, providing a copy of all current applicable state licenses for the Marijuana Establishment and its Licensees and demonstrate continued compliance with the conditions of the Special Permit and Site Plan Approval.
4. The SPGA or Zoning Enforcement Officer may inspect any Marijuana Establishment at any time without prior notification to determine compliance with the Marijuana Establishment's Special Permit and Site Plan Approval.
5. The owner or manager of a Marijuana Establishment is required to respond by phone or email within twenty-four hours of contact by a Local Authority concerning their marijuana establishment at the phone number or email address provided to the Town as the contact for the business.
6. Issuance/Transfer/Discontinuance of Use
  - a. Special Permits and Site Plan Approvals shall be issued to the Marijuana Establishment owner.
  - b. Special Permits and Site Plan Approvals shall be issued for a specific type of Marijuana Establishment on a specific site/parcel.
  - c. Special Permits or Site Plan Approvals shall be non-transferable to another Marijuana Establishment owner, another Marijuana Establishment, or another site/parcel.
  - d. Special Permits and Site Plan Approvals shall have a term limited to the duration of the applicant's ownership/control of the premises as a Marijuana Establishment, and shall lapse/expire if:

1. The Marijuana Establishment ceases operation (not providing the operation or services for which it is permitted) for 60 days, and/or
  2. The Marijuana Establishment's registration/license by the CCC expires or is terminated.
7. The Marijuana Establishment shall notify the Zoning Enforcement Officer and Special Permit Granting Authority in writing within 48 hours of such lapse, cessation, discontinuance or expiration or revocation.
8. A marijuana cultivation or product manufacturing establishment shall be required to remove (in accordance with State law) all material, plants, equipment and other paraphernalia prior to surrendering its state registration/license or ceasing its operation.

## **VI. Application Requirements**

Applications for Special Permits and Site Plan Approvals for Marijuana Establishments will be processed in the order that they are filed with the Town. While the SPGA is authorized to approve Special Permits for Marijuana Establishments in an amount up to, but not exceeding, 20% of the number of licenses issued within the Town for the retail sale of alcoholic beverages not to be drunk on the premises where sold under chapter 138 of the General Laws, they are not obligated to approve an application for a Marijuana Establishment which does not comply with the standards and intent of this Bylaw just because the maximum number of allowed Special Permits for Marijuana Establishments have not been approved.

In addition to the standard application requirements for Special Permits and Site Plan Approvals, such applications for a Marijuana Establishment shall include the following:

- A. The name and address of each owner and operator of the Marijuana Establishment facility/operation.
- B. A copy of an approved Host Community Agreement.
- C. A copy of its Provisional License from the CCC pursuant to 935 CMR 500.
- D. If the application is in conjunction with an approved RMD, a copy of its registration as an RMD from the Massachusetts Department of Public Health, or from the Cannabis Control Commission, as applicable.
- E. Proof of Liability Insurance Coverage and/or Maintenance of Escrow as required in 935 CMR 500.
- F. Evidence that the Applicant has site control and right to use the site for a Marijuana Establishment in the form of a deed or valid purchase and sales agreement or, in the case of a lease, a notarized statement from the property owner and a copy of the lease agreement.
- G. A notarized statement signed by the Marijuana Establishment organization's Chief Executive Officer and corporate attorney disclosing all of its designated representatives, including officers, directors, shareholders, partners, members, managers, or other similarly-situated individuals and entities and their addresses. If any of the above are entities, rather than persons, the Applicant must disclose the identity of all individual persons who are a part of the entity.
- H. A detailed floor plan identifying the areas available and functional uses (including square footage).
- I. All signage being proposed for the facility.

- J. A pedestrian/vehicular traffic impact study to establish the Marijuana Establishment's impacts at peak demand times, including a line queue plan to ensure that the movement of pedestrian and/or vehicular traffic, including but not limited to, along the public right of ways, will not be unreasonably obstructed.
- K. An odor control plan detailing the specific odor-emitting activities or processes to be conducted on-site, the source of those odors, the locations from which they are emitted from the facility, the frequency of such odor-emitting activities, the duration of such odor-emitting activities, and the administrative of odor control including maintenance of such controls to ensure that there are no odors outside of the establishment.
- L. A Management Plan including a description of all activities to occur on site, including all provisions for the delivery of marijuana and related products to or from the Marijuana Establishment or off-site direct delivery.
- M. Individual written plans which, at a minimum, comply with the requirements of 935 CMR 500 and this Zoning Bylaw, relative to the Marijuana Establishment's:
1. Operating procedures
  2. Marketing and advertising
  3. Waste disposal
  4. Transportation and delivery of marijuana or marijuana products
  5. Energy efficiency and conservation
  6. Security and Alarms, to be submitted as separate, confidential information to be retained as confidential to the extent permitted by law.
  7. Decommissioning of the Marijuana Establishment including a cost estimate taking into consideration the community's cost to undertake the decommissioning of the site.
- N. Specifics of the quantity and marijuana strains being handled by and/or at the Marijuana Establishment.
- O. Bond: Prior to the issuance of a Building Permit for a Marijuana Establishment, the applicant is required to post with the Town Treasurer a bond or other form of financial security acceptable to said Treasurer in an amount set by the Planning Board. The amount shall be sufficient to cover the costs of the town removing all materials, plants, equipment and other paraphernalia if the applicant fails to do so. The Building Inspector shall give the applicant 45 days written notice in advance of taking such action. Should the applicant remove all materials, plants, equipment and other paraphernalia to the satisfaction of the Building Inspector prior to the expiration of the 45 days written notice, said bond shall be returned to the applicant.
- P. Expiration and Renewal of Registration: The Marijuana Establishment's permit(s), as applicable, shall expire one year after the date of issuance and annually or biannually thereafter, and may be renewed as follows unless an action has been taken based upon the grounds set forth in 935 CMR 500.450 or a Finding is made that the Marijuana Establishment is incompatible with the neighborhood. The potential of being renewed for a longer term upon approval of the reapplication process is dependent on the specifics of the history of behavior of the Establishment and its shown effect on the neighborhood.
1. No later than 60 calendar days prior to the expiration date, a Marijuana Establishment shall submit a completed renewal application to the SPGA in a form and manner determined by the SPGA, as well as the required fee(s) and proof of continuance of the Bond.
  2. The Marijuana Establishment shall show proof of a current CCC license in good standing.

3. The Marijuana Establishment shall update as needed, and ensure the accuracy of, all information that it submitted on its initial application for its permit(s).

## **VII. Findings**

In addition to the standard Findings for a Special Permit or Site Plan Approval, the Special Permit Granting Authority must also find all the following:

- A. The Marijuana Establishment is consistent with, and does not derogate from, the purposes and intent of this Section or any other of the Town of Huntington Zoning Bylaw;
- B. That the Marijuana Establishment is designed to minimize any adverse visual, odor, noise, or economic impacts on abutters and other parties in interest;
- C. That the Marijuana Establishment demonstrates that it meets or exceeds all the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and will be in compliance with all applicable state laws and regulations;
- D. That the applicant has satisfied all of the conditions and requirements of this Section and all other applicable Sections of this Bylaw;
- E. That the Marijuana Establishment provides adequate security measures to ensure that no individual participant will pose a direct threat to the health or safety of other individuals, and that the storage and/or location of cultivation is adequately secured on-site or via delivery;
- F. That the Marijuana Establishment adequately addresses issues of traffic demand, circulation flow, parking and queuing, particularly at peak periods at the facility, and its impact on neighboring uses.

## **VIII. Marijuana Cultivation Establishments**

A. Marijuana Cultivation Establishments shall comply with all specifications the SPGA considers applicable as stated elsewhere in the Zoning Bylaw. The maximum total of Cannabis Cultivation allowed in the Town of Huntington shall be 100,000 square feet of canopy, permitted as either of the two types of Tier One cultivation uses as specified below:

1. Craft Marijuana Cooperative: In Huntington, Craft Marijuana Cooperatives shall consist of multiple separate Tier One locations. Each location may have up to 5,000 square feet of flowering canopy with no outside cultivation, but cultivation may be permitted in greenhouses and/or barns which meet the security requirements specified in 935 CMR 500.000 and the Huntington Zoning Bylaw.
2. Marijuana Microbusiness: In Huntington, each Microbusiness shall consist of only one individual Tier One location and type of Marijuana Establishment as permitted for Microbusinesses under the definition in 935 CMR 500.002. This location may have up to 5,000 square feet of flowering canopy with no outside cultivation, but cultivation may be permitted in greenhouses and/or barns which meet the security requirements specified in 935 CMR 500.000 and the Huntington Zoning Bylaw OR may be a limited Marijuana Product Manufacturer, in compliance with the operating procedures for the applicable license. See definition in 935 CMR 500.002 and in above Section IV. Definitions for further restrictions. No Microbusiness shall incorporate other associated activities or be associated with any other Marijuana Establishments in the Town of Huntington.



**IX. Enforcement and Violations:** This Bylaw may be enforced through any lawful means in law or in equity including, but not limited to, enforcement by criminal indictment or complaint pursuant to G.L. c.40, § 21, or by noncriminal disposition pursuant to G.L. c. 40, § 21D, or by any police officer. The fine for violation of this Bylaw shall be three hundred dollars (\$300) for each offense. Each day that an offense continues shall be considered a separate offense. Any penalty imposed under this Bylaw shall be in addition to any civil penalty imposed under G.L. c. 94C, § 32L.

This Bylaw shall not alter or affect the jurisdiction of the Board of Health under the provisions of G.L. c.111, §31 or any other applicable law, including but not limited to the regulation of combustion and inhalation of tobacco and non-tobacco products in workplaces and public spaces in the Town.

**X. Severability Provision:** If any part of this bylaw is found not to be legal, the remainder will remain intact.

There were two motions made and seconded to amend the article by deletion and addition to two sections. First (friendly) amendment: To delete the duplicate definition of “Cannabis or Marijuana Products” found in Section IV immediately after “Cannabis Control Commission...”. Second amendment: To redefine the meaning of a “Massachusetts Resident” found in Section IV. New definition of “Massachusetts Resident”: “A resident is a person who maintains a permanent place of abode in Massachusetts and spends more than 183 days of the taxable year in Massachusetts. Whether a person maintains a permanent place of abode in Massachusetts is a factual determination.” Amendments passed with 2/3 majority vote. Article passes with 2/3 majority vote.

A motion was made and seconded:

**ARTICLE 23:** To see if the Town will vote to amend the Zoning Bylaw, Section VII: Site Plan Review by underlining all definition names in Section 1.2: Definitions of Site Plan Review and inserting the following wording (**bold**) into the Site Plan Review section of the Zoning Bylaw; or take any other action relative thereto:

Insert under Section 1.2: Definitions:

**Marijuana Establishment:** A Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Retailer, Marijuana Independent Testing Laboratory, Marijuana Research Facility, Marijuana Transporter, or any other type of licensed marijuana-related business, except a medical marijuana treatment center. Marijuana Establishments permitted in accordance with these regulations are considered to be a commercial and/or manufacturing use and are not considered being subject to any agricultural exemptions under zoning.

**Medical Marijuana Treatment Center, also known as a Registered Marijuana Dispensary (RMD):** An entity formerly and validly registered under 105 CMR 725.000: *Implementation of an Act for the Humanitarian Medical Use of Marijuana*, or currently and validly registered under 935 CMR 501.100, that acquires, cultivates, possesses, processes (including development of related

products such as edible cannabis or marijuana products, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing cannabis or marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers for medical use. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of cannabis or marijuana for medical use.

Under Section VII: Site Plan Review, Section 1.3: Projects Requiring Site Plan Approval, insert:

**1.3.7. Marijuana Establishments and Registered Marijuana Dispensaries (RMDs AKA Medical Marijuana Treatment Centers) and change current 1.3.7. to 1.3.8.**

Under Section VII: Site Plan Review, Section 1.6: Site Plan Approval Criteria, insert:

**1.6.8. Marijuana Establishments and Registered Marijuana Dispensaries (RMDs) shall meet the following criteria:**

**1.6.8.1**

**Building facades and property must be consistent with the character of the neighborhood. Security measures must appear from outside of the building to be consistent with the character of the neighborhood. This does not create any restriction or compromise on security measures but does require that such measures be camouflaged to blend into the background.**

**1.6.8.2**

**Buildings must be ventilated with such filters or scrubbers to ensure that there are no odors from marijuana in any place where the public or clients are present and no public exposure to any pesticides, herbicides or other chemicals.**

**1.6.8.3**

**No Marijuana Establishment shall be located within 500 feet of any pre-existing school (pre-school, kindergarten, elementary, middle, or high school.) For other buffer limitations, see “Adult Use Marijuana” Zoning Bylaw section.**

**1.6.8.4**

**For new buildings and additions, the applicant must show that the building is designed to accommodate solar power installation. This is met by showing that the roof design can support solar panels and that roof orientation, conduit and electrical service will be incorporated so that installation can easily be added either at the time of construction or at any point thereafter. Alternatively, the applicant may show the site is designed to accommodate solar with conduit to be located to accommodate the ground system. The Planning Board may waive this requirement for green roofs should the applicant provide information to satisfactorily prove that either building-mounted or ground-mounted systems are impracticable due to site constraints which the board feels are reasonable. No other waivers will be considered by the Town.**

**Motion carries. Article passed by 2/3 majority vote.**

A motion was made and seconded:

**ARTICLE 24:** To see if the Town will vote to amend the Zoning Bylaw by inserting the text shown in **bold** as follows; or take any other action relative thereto:

Under SECTION V: SPECIAL PERMITS, A. Authority

Delete: 3. The Planning Board shall be the SPGA for common driveways under VI K and VI A, and for open space communities under IV N. For all other special permits, the SPGA shall be the Zoning Board of Appeals.(1/24/90), (amended 5/6/95) and replace with:

3. The Planning Board shall be the SPGA for common driveways under VI K and VI A, **wireless communications facilities under IV Q, context-sensitive developments** under IV N and **marijuana establishments under Adult Use Marijuana**. For all other special permits, the SPGA shall be the Zoning Board of Appeals. **(1/24/90, amended 5/6/95, 6/3/2019)**

Under SECTION V: SPECIAL PERMITS, B. General Provisions for Special Permit  
Add:

**12. Special Permit Approvals are not transferable. Should ownership and/or occupancy or the business location change, a new Special Permit Application is required with no guarantee of approval.**

Under SECTION V: SPECIAL PERMITS  
Add:

**D. Time Periods of Special Permits, Renewals, Violations, Failure to Apply, Penalties**

**1. Special Permits shall be valid for a period of one (1) year, unless stipulated otherwise in the conditions of the specific permit. After the first year without any violation, the SPGA may renew the Special Permit for a period of two (2) years or longer, depending on the permitted location and its effect on the neighborhood. No Special Permit may be valid for a period longer than five (5) years. However, Special Permits may be renewed for up to five (5) year periods numerous times if they qualify.**

**2. No Special Permit renewal shall be approved when there are unrectified violations on this Special Permit statute, or conditions of the existing Special Permit, or unpaid taxes owed to the Town of Huntington on the parcel. The owner of the parcel holding the Special Permit shall have 30 days after notification (by the appropriate entity) of the violation or unpaid taxes to rectify the violation or unpaid taxes or make accommodations to do so which are satisfactory to the SPGA and/or Town Treasurer, as applicable. Should the violation(s) continue after 30 days without satisfactory efforts to be rectified, the appropriate Town Official may use any lawful procedure to suspend the Special Permit in violation until such time (within the remaining time period of the permit) as the permit is in accordance with its conditions. Additionally, the appropriate Town Official may assess penalties as stated below.**

### 3. Failure to Apply

Should a person or entity commence an action which requires a Special Permit or Variance under this Zoning Bylaw without applying for said Special Permit or Variance and receiving approval from the appropriate SPGA, that person or entity shall be considered in violation of this Zoning Bylaw. That person or entity, as well as the owner of the property, is subject to assessed penalties as stated below.

### 4. Penalties

Penalties for violations of this Zoning Bylaw may be assessed as deemed necessary. Penalties are as follows:

- a. First violations are subject to a Warning with 30 days to rectify the violation with the SPGA without financial consequences.
- b. Second violations are subject to a fine of \$100 per offense. Each day the violation continues constitutes a separate offense and is therefore, an additional fine. After thirty (30) additional days, a subsequent violation is considered a third violation.
- c. Third and subsequent violations are subject to a fine of \$300 per offense. Each day the violation continues constitutes a separate offense and is therefore, an additional fine.

**Motion carries. Article passes with 2/3 majority vote.**

A motion was made and seconded:

**ARTICLE 25:** To see if the Town will vote to amend the Zoning Bylaw by inserting the text shown in **bold** as follows; or take any other action relative thereto:

Change the title of SECTION IV J: EARTH REMOVAL (amended May 14, 2001) (includes gravel pits) to **SECTION IV J: EARTH REMOVAL (includes gravel extraction and/or gravel pits) (amended May 14, 2001, June 3, 2019)**

Under **III. Definitions**, the definition titles should each be **bold** and underlined, rather than *italics*.

Under **VI. Special Permit Application Requirements** - In addition to the general conditions and procedures established in Section V.B. of the Zoning Bylaw for all special permits, the following requirements and procedures shall apply: All earth removal operations ... "All permits for earth removal operations shall be limited to five acres." **To clarify the original intent of the bylaw, this sentence should be changed to "All permits for earth removal operations shall be limited to five acres of disturbance (including abutting parcels in common ownership)."**

Under **VIII. Minimum Standards**

*C. Before granting approval, the SPGA shall find that the proposed operation will be in harmony with the purpose of this bylaw... No digging shall be allowed within 10 feet above ground water, at seasonal high water table, as defined under VI.C.6 of Section IV J: Earth Removal. (Last sentence added May 11, 2001) **Change** "Work*

*shall not have an adverse **affect** on the water supply...” to “Work shall not have an adverse **effect** on the water supply...”*

Under **VIII. Minimum Standards**

*N. The use of explosives shall not be permitted without at least 14 days notice. An apostrophe is needed after the “s” in “14 days” (now to read **14 days**’).*

**Motion carries. Article passed by 2/3 majority vote.**

A motion was made and seconded:

**ARTICLE 26:** To see if the Town will vote to amend the Zoning Bylaw by inserting the text shown in **bold** as follows; or take any other action relative thereto:

Under Section IV. Use Regulations

Section IV A: General

Change: “The following two categories require special permit in all districts.” to “The following **three** categories require special permit in all districts.”

Add: **IV A 2c Marijuana Establishments and Registered Marijuana Dispensaries (Medical Marijuana Treatment Centers [RMDs]).**

Under Section IV. Use Regulations

Section IV A: General

“The following three categories require special permit in industrial districts and are prohibited in all other districts. A required condition is that there shall be no adverse effect on existing or expectable uses on adjacent lots.” Add the following:

**IV D 4d Independent Marijuana Testing Laboratories and Marijuana Research Facilities. Requires special permit in Industrial District. Independent Marijuana Testing Laboratories and Marijuana Research Facilities are prohibited in all other districts. See Section IV.V: Adult Use Marijuana, Section V: Special Permits and Section VII: Site Plan Review for further requirements.**

Under Section IV B: Residential Uses

IV B 1d Manufactured home. Requires special permit in residential districts.

Prohibited elsewhere. Manufactured home installations must meet State health and building code standards as to sanitary facilities and permanent foundation. (Changed to ‘Manufactured’ May 3, 1999)

Add: **(Includes so-called “tiny homes”)** after “Manufactured home installations must meet State health and building code standards as to sanitary facilities and permanent foundation.”

**Motion carries. Article passed by 2/3 majority vote.**

A motion was made and seconded:

**ARTICLE 27:** Revisions under SECTION IV Q: WIRELESS COMMUNICATIONS FACILITIES (amended May 14, 2001)

To see if the Town will vote to amend the Zoning Bylaw by inserting the text shown in **bold** as follows; or take any other action relative thereto:

Under Section IV Q: Wireless Communications Facilities (amended May 14, 2001)

A. Any wireless communication facility...

**Add: 4. No tree cutting or branch cutting shall occur to facilitate newer line of sight technologies without express written permission of the Planning Board, Tree Warden and any affected property owners.**

**Motion carries. Article was passed by 2/3 majority vote.**

At 9:00 p.m., a motion was made and seconded to dissolve. Motion passed unanimously. Meeting dissolved at 9:00 pm. A quorum of 25 was present.

A true copy attest:

Kathleen Thomas

Town Clerk

## **BOARD OF ASSESSORS**

Throughout 2019, the Board of Assessors worked to update the Town maps. Board members continued their cyclical field inspections and took digital photographs for the property record cards. The Board will continue the cyclical inspections in conjunction with the required triennial revaluation mandated by the Department of Revenue. The Board hired a consultant to complete the revaluation for Fiscal Year 2019.

Statistics:

220	Vehicle Excise abatements processed of the 1,305 bills issued
7	Real Estate abatements processed of the 2,142 bills issued
2	Personal Property abatements processed of the 457 bills issued
18	Real Estate Exemptions processed (Blind, Elderly, Veterans)
73	Building Permits recorded and reviewed
179	Deeds recorded and reviewed

Respectfully submitted,

Assessors: Sue Fopiano  
Assessors' Clerk: Ted Gloss

Edward Renault Erik Steins  
Assistant Assessors' Clerk: Lorraine Wickland

## **BOARD OF HEALTH**

This past year, the Board of Health completed required projects to bring the Transfer Station back into compliance with DEP (Department of Environmental Protection) standards.

The Board continues to work with the Town's Health Agent, Claudia Lucas, as well as the Title V Agent, Brian Slayton, to maintain safe living standards in accordance with standards set forth in MGL (MA General Laws).

The Board also continues the supervision of Animal Control Officer, Robert Jackman, and various levels of required licensing of food vendors, haulers, and well permits, while simultaneously interfacing with the community.

Respectfully submitted,

Board of Health: Melissa Reid, Chair Tom Hart  
Board of Health Administrative Assistant: Katie Boisseau

Jean Jackman

## COUNCIL ON AGING

On February 1, 2019, we held our annual volunteer luncheon at the Comfort Kitchen and Bar in Huntington. Out of 24 invitations, 14 volunteers attended. Gateway National Honor Society students helped at several events. Many thanks to all volunteers - we could not do what we do without your help.

Seasonal newsletters with Town events, resource information, scam alerts and product recalls are mailed to all residents. The Southern Hilltown Council on Aging Consortium created a local resource guide that can be accessed on the Town website. A few hard copies are available for viewing at the Town Hall, Stanton Hall and the Town Library. The Consortium's Outreach Worker is available to assist seniors and caregivers with SHINE (Serving Health Information Needs of Elders), Benefits Check-Up, other insurance questions, and caregiver support groups.

We continue to offer Community Involved in Sustaining Agriculture (CISA) farm produce and Farmers' Market Coupons during the summer months. Brown Bag distribution is held every third Friday all year long. Working with Healthy Hampshire, we helped create a pop-up farmers market for ten weeks this summer on the Town Green. The Food Bank of Western MA nutritionists offered several excellent educational and nutritional food programs this year. There were talks on raised bed gardening in April and bird communication in June.

In August, a subcommittee was formed to create a Huntington Walks map of the Town. This was sponsored by a grant from Healthy Hampshire and the District Attorney's Office. To celebrate the completion of the map, we sponsored a Go 4 Life intergenerational event. Attendance ranged from ages 2 to 84 with most participants completing 3 miles or more. This event was funded by a grant from MA Councils On Aging (MCOA) and Blue Cross Blue Shield. MCOA also sponsors an annual walking club through the COA from April to September. If you would like to be part of the group, sign up with the COA. Prizes come from the State for completion of the walking challenge.

Our second annual Spring Tag Sale filled up quickly. The COA sponsored two family fun events this year for the first time: the Go 4 Life event and a Grandparents' Day event. The entertainment for Grandparents' Day was paid for by a grant from the Local Cultural Council (LCC). The LCC also sponsored 3 other entertainers for our St. Patrick's Day Dinner, Valentine's Dance and Veterans' Dinner.

We planned four intergenerational trips this year and three were a great success. We market all trips outside the community in order to fill the bus. Huntington residents receive a twenty-dollar discount (subsidized by the COA) for the bus trips. We have joined a self-drive club that offers local entertainment and great luncheons. Participants in the club pay and register ahead with the COA.

This is the second year we worked with TRIAD, a collaboration of the District Attorney's Office and Sheriff's Department for the Senior Sand program. We are very grateful to Interim Fire Chief, Josh Ellinger, and the volunteer firemen, who delivered the sand to over 32 seniors, installed the lock boxes and completed the Senior Safe checks.

The COA meets on the first Tuesday of each month at Town Hall. Our office number is (413) 512-5205 and the email address is [coa@huntingtonma.us](mailto:coa@huntingtonma.us). Feel free to contact us with any questions.

Respectfully submitted,

Anna Horkun, Treasurer  
Debra Page, Alt.

Jean Jackman, Alt.  
Kathleen Peterson, Chair

Nancy Kaminski  
Helen Speckels, Vice Chair

Eugene King



## **EMERGENCY MANAGEMENT**

Huntington Emergency Management (EM) is tasked with preparing the Town to be ready for any type of emergency situation, whether manmade or natural disaster, including pre-planned events.

In collaboration with our Emergency and Non Emergency partners, we prepare for, and are ready to respond and recover from, many types of situations. Working with Massachusetts Emergency Management Agency (MEMA), Federal Emergency Management Agency (FEMA), and the Western Region Homeland Security Advisory Council (WRHSAC), Huntington is staying up to date on the latest trends and topics by attending meetings and trainings on a regular basis. We continue to receive the Emergency Management Preparedness Grant to help purchase needed equipment for the Town.

In 2019, Huntington Emergency Management:

- Further developed and deployed the Huntington UAS drone program. The drone was used for a number of trainings and responses in Huntington and surrounding towns. Huntington was granted a night waiver from the FCC, allowing flights after dark when drones are not normally allowed to fly. This waiver covers the areas of Huntington and neighboring communities.
- Further developed and responded with the Regional Command Pod. This unit, owned by the region, is housed in Huntington and maintained by Huntington Emergency Management and Huntington Police.
- Responded to and assisted at multiple situations in Huntington and neighboring towns
- Attended multiple trainings and exercises.
- Attended multiple Regional and State emergency management meetings

The U.S. Department of Homeland Security and MEMA have approved the purchase of ballistic vests and helmets, using the 2019 Emergency Management Preparedness Grant. This equipment is owned by Huntington, but will be on loan to our partners at Hilltown Community Ambulance to use in the event of a hostile situation that would require the EMS staff to have protection while treating patients with possible life threatening injuries.

Through capital funds approved at Town Meeting, Huntington Emergency Management is in the process of installing a standby generator that powers both Town Hall and Stanton Hall in the event of a power outage. This will allow for continuity of operations for all Town offices, as well as a heating, cooling or Emergency Operations Center at Stanton Hall.

Respectfully submitted,

Dennis Nazzaro, Emergency Management Director

## **FIRE DEPARTMENT**

The Fire Department would like to thank the residents of Huntington for your continued support and trust in our department over the past year.

We started off 2019 very strong, continuing to grow and prosper as a department. We took delivery of our replacement rescue truck which responds to the majority of our calls. This truck is outfitted to perform a multitude of tasks from your basic medical call to vehicle extrication. We continue to repair and replace items that no longer meet the standards set forth by the NFPA (National Fire Protection Association) and OSHA (Occupational Health & Safety Administration). Such items range from full sets of turnout gear, Self-Contained Breathing Apparatus (SCBA) bottles, down to hand tools that need to be replaced. Keeping our equipment in shape and ready to use is a top priority in order to perform our duties for the public.

Our partnership with the Council on Aging and with the Senior Safer grant allowed us to install Knox boxes on the homes of qualifying seniors, which allows quicker service to disabled seniors in their time of need.

As part of our cancer prevention initiative, we hosted the Massachusetts Fire Academy Taking Action Against Cancer course at Stanton Hall. This included skin cancer and oral cancer screenings for our Firefighters and those of nearby departments. I am happy to report there were no findings and everyone was well educated. Also, we have installed industrial fans at Station #1 to help mitigate the exhaust fumes from our emergency vehicles inside the station when we respond or return from calls, thereby improving the health of the Firefighters. Finally, we have secured grant money in the amount of \$5,600.00 from the State to purchase a gear washer-extractor that removes carcinogens from Firefighter turnout gear, greatly reducing the risk of cancer for our firefighters.

The Fire Department responded to 267 incidents in the last year. We understand that when you call us you may very well be having the worst day of your life. We are committed to protecting life, property and the environment by providing professional emergency services to you, the public.

### **Call Volume for 2019 Calendar Year**

Fire Alarms - 5  
Rescue & Emergency Medical Service Incidents - 196  
In Service Calls - 19  
Still Alarms - 42

Respectfully submitted,

Joshua Ellinger, Interim Fire Chief

## **POLICE DEPARTMENT**

Throughout 2019, the department was able to focus on one of its top priorities, developing and enhancing community partnerships. Working with neighboring communities, the four western Massachusetts counties, the Safe Schools Task Force and the Massachusetts State Police, the department was able to expand training opportunities and review and revise policing policies and procedures.

Two new Police Officers, Brian Kowal and Robert Barrett, were appointed in 2019 to fill vacancies within the department. Both of these officers come with extensive backgrounds in law enforcement and will be an attribute to the community.

### **911 Incident Statistics for the Calendar Year 2019**

No Classification	5
209A Service	1
911 Hang Up	7
911 Misdial	10
Accident Damage	18
Accident Injury	9
Accident Unknown	11
Alarm	63
Animal Complaints	20
Arrest & Summons	12
Assist Other Agency	9
B&E Building	3
BOLO	10
Building Checks	5
Cell/Trace Call	1
Check Welfare	12
Death	2
Disabled M/V	17
Disturbance	16
Dog Complaint	1
Domestic	6
Elderly Assist	2
Fire	6
Fraud	2
Harassment	3
Investigation	11
Larceny	6
LTC	162
Lift Assist	2
M/V Violation	4
M/V Complaint	24
M/V Stolen	2

Medical	171
Miscellaneous	25
Missing Child	1
Missing Person	1
M/V Stop	42
Neighbor Dispute	2
Noise Complaint	11
Notifications	1
Officer Wanted	42
Paperwork Services	7
Psychological Emergency	4
Safety Hazard	27
Shots Fired	2
Suspicious Person	11
Suspicious Vehicle	4
Threat	1
Traffic Hazard	40
Trespass	4
Unwanted Person	1
Vandalism	2
Wires Down	8

I would like to take this opportunity to thank the citizens of the community for their continued support and to also extend my appreciation to my fellow officers for their commitment to providing the highest level of professionalism and service to the Town of Huntington.

Respectfully submitted,

Robert Garriepy, Chief of Police

## **HIGHWAY DEPARTMENT**

I would like to thank the taxpayers, Selectboard, Highway workers Gary Dahill and Dan Donovan, Administrative Assistant Jennifer Peloquin, and our part time help, Erik Steins and Jim Arnold. I would also like to thank Police Chief Robert Garriepy for all his help, especially during the winter, assisting with trucks which got stuck and helping downtown. Ken Wickland left for employment elsewhere and Dan Donovan has been hired to replace him. Donovan's Sand and Gravel is being sold and Gayle Donovan will be retiring after 65 years in business in Huntington. We thank him and his crew for all the years he has kept the Hilltown Highway Departments supplied with winter sand and other materials and his support by donations.

It was a busy year with a lot of rain in the spring. We did site work, culvert replacement, trucked and put down 1,576 tons of gravel on Goss Hill Road, 583 tons of gravel on Pisgah Road and 7,900 square yards of millings on Pisgah Road. We have finished paving Searle Road and did the worst section of County Road. Those projects totaled \$205,668. Aldrich Avenue was completely rehabbed with a Community Development Block Grant (CDBG) for \$408,000. We have been awarded a grant to rehab Kennedy Drive in 2020. Lowell Lane did not qualify because of residents' incomes. We are gathering information to apply for CDBG funds in 2021 for rehabbing Allen Coit Road. As Highway Superintendents, we are pushing for more Chapter 90 funding, but it is falling on deaf ears. Unfortunately, as road repair costs go up every year, the money to fix them does not.

I can be contacted via shop phones (413-667-3504 or 413-512-5204) or my cell phone (413-977-2434).

Respectfully submitted,

Charles Dazelle, Highway Superintendent

## BUILDING COMMISSIONER

**Required** by the Massachusetts Building Code CMR 780 Section 110.1:

***“Permit Application:*** *It shall be unlawful to construct, reconstruct, alter, repair, remove or demolish a building or structure; or to change the use or occupancy of a building or structure; or to install or alter any equipment for which provision is made or the installation of which is regulated by this code without first filing a written application with the building official and obtaining the required permit therefor.”*

**Hot Tubs and Swimming Pools with water deeper than 24” are considered an Accessory Structure and require a Building Permit.**

In 2019, there were 75 permits issued for a total project value of \$1,372,071.00  
Total Permit Fees were \$8,876.00.

Additions	1	P.V. Solar	10
Decks	5	Repairs	6
Demolition	0	Reroofs	11
Garages	1	Sheds	1
Insulation and Seal	9	Window replacement	3
Misc.	15	Wood and Pellet Stoves	11
New Dwellings	2		

Respectfully submitted,  
George W. Peterson III, Building Commissioner/Zoning Enforcement Officer

## ELECTRICAL, GAS AND PLUMBING PERMITS

	ELECTRICAL	GASFITTING	PLUMBING
RESIDENTIAL	35	15	5
COMMERCIAL	<u>4</u>	<u>0</u>	<u>1</u>
TOTAL	39	15	6

## **CONSERVATION COMMISSION**

The Conservation Commission is the Town board responsible for ensuring local compliance with the state Wetlands Protection Act. Under that law, anyone proposing to work in or near wetlands (including lakes, ponds, streams and their bordering vegetated wetlands, as well as the riverfront area) must file plans with the Conservation Commission.

We acted on four applications during 2019. We approved three Requests for Determination, one for renovation of an existing cottage at Norwich Lake, another for replacement of a deteriorated retaining wall at a dock on Norwich Lake and the third for work on the Riverwalk along the Westfield River behind Town Hall. The Riverwalk project includes removal of invasive plants and poison ivy, laying a turf reinforcement mat over the existing footpath, and installation of an informational kiosk. We issued a Certificate of Compliance for a property on Pond Brook Road, confirming that work under a Notice of Intent had been done according to plan.

Conservation Commission members performed some dozen site inspections for the projects mentioned above, as well as responded to questions or complaints. In several cases, we found that the projects were exempt from the Wetlands Act, so the work could proceed without any further application to the Conservation Commission. We reviewed Forest Cutting Plans to ensure that wetlands were protected during timber harvests. We worked with the Building Inspector to assist people in understanding the requirements of the Wetlands Act before they began construction.

Members of the Conservation Commission attended the annual conference of the Massachusetts Association of Conservation Commissions (MACC), which offered sessions on many aspects of conservation.

We are glad that Jonathan Mauterer joined the Conservation Commission after a good experience with his inquiry about work on his property. We now have one empty seat and would be happy to fill it with a new member. We welcome public participation in any of our meetings, which take place on the first and third Wednesdays of the month at 7:00 pm in Town Hall.

Respectfully submitted,

Helena Alves  
Susan McIntosh, Chair

Ross Hackerson

Andy Kowal  
Michael Vorwerk

Jonathan Mauterer

## PLANNING BOARD

2019 was a successful year for the Planning Board (PB). Although scheduled to meet every other week, we often met weekly when we could get a quorum. We were finally successful drafting and enacting an Adult Use Marijuana Zoning Bylaw, which we feel is a good fit for Huntington. According to the surveys which were returned to us by residents, we feel that this nuanced bylaw, although not completely satisfactory to everyone, is a compromise between those who are totally in favor of any marijuana establishments and those who are totally opposed. We also were able to enact some additional needed changes to the Zoning Bylaw, which is an on-going process. As usual, a number of applicants came in with ANR plans to split their parcels, which is the most common form of development in Huntington.

We were successful this year getting a planning grant from Pioneer Valley Planning Commission (PVPC) for a Senior Planner to review our Zoning Bylaw and look for glaring omissions and any other issues, such as conflicts between different sections. We received the lengthy report at the end of the year and plan to review it and discuss its findings. However, we did speak to the planner who worked with us about specifics and were pleased to hear that he did not find any glaring omissions or significant issues. He did mention formatting inconsistencies which are an ongoing headache needing to be addressed. We are hoping to get some additional help from PVPC in addressing those shortcomings in the year ahead. Our long-term goal is to get the Zoning Bylaw, General Bylaw and Subdivision Rules and Regulations reviewed and consistent with one another to help future Building Commissioners, Planning Boards and Zoning Boards of Appeal with their land use governance.

There were again no annual inspections of the earth removal operations (gravel pits) in town. The annual inspections have not been held since 2015. ZBA (Zoning Board of Appeals), not Planning Board, is the Special Permit Granting Authority for earth removal operations, so having a full ZBA (or at least a dependable quorum) who are available as needed, is really important. I know that the few current members would really appreciate having a full board again and free training by the State is available in the spring and fall. We are willing to help ZBA members learn procedural requirements under MGL until they become familiar with them.

We are still short one regular member, and therefore not always able to get a quorum, so we also would welcome inquiries.

If you have any time to give for your town, it would be greatly appreciated.

Should you have any interest in serving on either the Planning Board or ZBA, please notify Jennifer in the Board of Selectmen's office (413-512-5200) and she will notify us, or you can contact us directly at [planning@huntingtonma.us](mailto:planning@huntingtonma.us). Thank you for your consideration.

Respectfully submitted,

Kate Albright-Hanna  
Evey Korfias, Secretary

Ed Grabowski, Alternate  
Jeff Wyand, Vice Chair

Linda Hamlin, Chair



## **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals (ZBA) consists of 3 regular members and 2 alternates who are appointed by the Board of Selectmen for terms of 3 years. The ZBA currently has 1 regular member and 2 alternates, so has difficulty making a quorum for holding meetings.

Currently, the ZBA only meets as needed when applications are filed. Appointments are made with the Planning Board (who are mandated to provide a recommendation for all applications) to discuss the application. The Planning Board (PB) then contacts ZBA members to inform them about the application and set up an appointment when they are able to get a quorum to meet with the applicant. State training is available for Zoning and Planning Board members and is held in the spring and the fall. Funding for training is annually in the budgets of both boards, and any funds not used revert to the General Fund at the end of the fiscal year.

The Board currently has 2 openings for regular members and the current members would really like it to be easier to get a quorum with a full board again. PB is willing to help ZBA members learn procedural requirements under MGL until they become familiar with them.

If you have any time to give for your town and would like to make a difference, please consider joining the ZBA. Please fill out the Talent Bank Form in this Annual Report, or email [planning@huntingtonma.us](mailto:planning@huntingtonma.us). It would be greatly appreciated. The Board of Selectmen do all of the appointments, so the Talent Bank Forms should go to them. Thank you!

Respectfully submitted,

Victoria Minella-Sena, Member

Ed Grabowski, Alternate

Karon Hathaway, Alternate

## **VETERANS' SERVICES OFFICER**

The Town of Huntington has provided assistance to our veterans who are eligible for help under MGL Chapter 115, 108 CMR, Social Security and VA benefits. We will continue to provide any assistance available to our veterans in the coming year.

If you are a veteran or an eligible dependent and think you may qualify for any of these benefits, please visit me in the Town Hall by appointment. Please call me at 413-575-6391 to set up your appointment.

May God bless America and our veterans.

Respectfully submitted,

Edward Renauld

## **WATER AND SEWER DEPARTMENT**

In 2019, the Aldrich Avenue project was completed. The funding for this project was provided by the 2019 Huntington Community Development Block Grant (CDBG). The project involved adding 600 linear feet of 8-inch diameter ductile iron water pipe and abandoning the existing line. Also included were the installation of two new fire hydrants, additional water service connections, drainage improvements and resurfacing of the road. The final cost of the project was \$247,253.81, which was completely funded by the CDBG.

The energy efficiency at the wastewater treatment facility was improved, and partially paid for using a Green Communities Grant. The plant added Dissolved Oxygen Analyzers, Oxygen-Reduction Potential Analyzers, a Programmable Logic Controller for control of the aeration equipment and new wiring and programming. The total cost of this project was \$56,504.00, and \$35,162.50 was paid for by the Green Communities Grant.

The wastewater treatment plant had to do an emergency repair of the communitor, (commonly called the grinder). This piece of equipment is essential for grinding any large items, such as diapers or clothing, prior to their entry into the sewer plant. This repair cost in excess of \$50,000. Although it was paid from the Sewer Building Maintenance Account, \$20,000 needed approval for transfer from Sewer Reserves at the June 3, 2019 Special Town Meeting.

The water storage tank is inspected every 3-5 years and was done in 2019. Scuba divers come out and go into the tank to inspect, and the tank was found to be in good condition with no defects to be concerned about.

All scales used for laboratory reading and samples, at both the water and sewer plants, were calibrated by a licensed professional as required on a yearly basis.

The yearly Consumer Confidence Report (CCR) was mailed to all water users and also posted at Town Hall, Moltenbrey's Market, B&D Variety and the Post Office. The CCR report is a snapshot of the quality of the drinking water that was provided over the past year.

Respectfully submitted,

Kathleen A. Engwer, Administrative Assistant  
Commissioners: Charles Dazelle, Dan Oliveira, Angelique Toroni  
Plant Operators: John Berry, Norene St. Martin

## HISTORICAL COMMISSION

In 2017, the Historical Commission (the Commission) began working with Healthy Hampshire (a collaborative organization) and Walk Boston to establish a “River Walk” along the west branch of the Westfield River in the center of Huntington. Plans have been drawn up for an information kiosk and for a handicapped accessible path along the river. This work has been delayed due to unexpected cost increases in the material for the path.

The Commission challenged the appearance of wind turbines erected by the Town of Russell on Holiday Hill, overlooking the Town of Huntington and spoiling the Town’s viewscape. Unfortunately, it would have taken a lengthy and costly lawsuit for the **potential** of the Town to have any type of favorable result (with no guarantees), so the Town chose not to pursue the issue. It is unfortunate that the Town of Russell did not work with the Town of Huntington to locate the turbines where they would have had much less of a visual impact on our Historic Downtown and two Scenic Byways.

The Commission meets at 6:30 pm on the first Tuesday of the month in Stanton Hall, or by Webex. Please join us if you have an interest in the history of the Town of Huntington.

Respectfully submitted,

Victoria Minella-Sena

David Norton, Chair

Jeff Penn

Karen Wittshirk

## HISTORICAL SOCIETY

The Huntington Historical Society provided our regular services in 2019. Those included the Norwich Bridge Schoolhouse Museum Open Houses during the warm weather and our participation in the Memorial Day Parade.

We also performed a number of research requests for individuals who were searching for information about their Norwich/Huntington predecessors. Performing historical and genealogical research by request occupies a large portion of our time. If you are interested in our research services, please go to our website, which is part of the Town’s website ([huntingtonma.us](http://huntingtonma.us)), or email us at [hunthistsoc@gmail.com](mailto:hunthistsoc@gmail.com). You could also write a note to the Huntington Historical Society, 72 Worthington Road, Huntington, MA 01050 for further information.

Please consider joining the Historical Society, as we are always looking for new members and ideas. We meet during the warm weather in the little red school house located next to the Huntington Country Store at 7:00 pm on the third Tuesday of the month, and at the same time in Stanton Hall when the weather is cold. Stanton Hall is located next to Town Hall in downtown Huntington.

Respectfully submitted,

Jill Eldredge, Secretary

Vicki Mayhew, Treasurer

David Norton, President

## COMMUNITY EVENTS COMMITTEE

The Community Events Committee hung American flags in Town from May through September and also participated in the Town's Memorial Day Parade.

Our biggest event was the Huntington Free Summer Music Series on the Town Green beginning in July. Our first week was a picnic with hamburgers, hotdogs, popcorn, lemonade and cake. Our musical guests were The Hot Shot Hillbillies, with an intermission performance by the Huntington Dance Centre that included audience participation. The following six weeks, we organized one and a half hour performances, with a bake sale to benefit local nonprofit organizations. Musical guests were Shut Up and Dance, Children's performer Jon O'Neill, The Franklin County Sweethearts, Tommy Filiault Band, Off The Record Band and Bobby Sweet. The series was partially funded by a Massachusetts Cultural Council grant.

The Committee also decorated downtown buildings, light posts and the gazebo for the holidays, and in December, we hosted a gingerbread house decorating event at Stanton Hall.

Respectfully submitted,

John Knox

Lisa Lansing

Vicki Mayhew, Chair

## HUNTINGTON CULTURAL COUNCIL

The Huntington Cultural Council awarded to the following grant recipients for the 2019 cycle:

Huntington COA - \$585

David Neill/Fanfare Brass - Christmas Concert - \$670

Ed the Wizard - Balloon Twisting at the Huntington Library - \$450

Chester Theatre Company - 2019 Season - \$400

Huntington Community Events Com/Vicki Mayhew - Free Summer Music Series - \$900

Gateway Regional HS Art/Mark Donovan - MassMOCA Field Trip - \$100

North Hall Association - 2019 Season - \$600

Sevenars - 2019 Season - \$606

Steve Hamlin - Adult Level Watercolor Instruction - \$590

Gateway Music/Renee Mosher - Fiddler Concert - \$100

Total Recipients: 10

Total Dollars Granted: \$5,001

Grant requests are submitted online at [www.massculturalcouncil.org](http://www.massculturalcouncil.org)

For questions or information, contact Lynn Winsor: (413) 667-5563.

Application deadline is always October 15.

Respectfully submitted:

Tania Coletta  
Gary Winsor

Amanda Loiselle  
Lynn Winsor

Linda Siska      Peri Sossaman

## RECREATION COMMITTEE

On February 21, 2019, the Recreation Committee held a terrarium and birdseed craft event. We had about 17 people take part in that event. Our March event was bowling at Spare Time Bowling in Northampton. About 25 people attended this fun event.

In April, the Recreation Committee sponsored the Annual Egg Hunt for children birth-10 years old. About 60 children attended to gather eggs filled with toys and candy and visit with the Easter Bunny. Three children were lucky enough to find a prize egg, which won them an Easter basket filled with themed toys and candy. The Recreation Committee marched in the annual Memorial Day Parade in May. Participants enjoyed tossing candy and toys to spectators as we marched. We also obtained a DCR Parks Annual Pass for entrance to our Massachusetts State Parks, which a handful of families utilized.

Summer Camp ran for five weeks, from July 8<sup>th</sup> to August 8<sup>th</sup>. The 2019 theme was Invent, Create, Explore, & Discover! Campers enjoyed a field trip to the Majestic Theater to see a play, as well as other regular activities. We also allowed children in Grade 5 to participate in the camp this year. The Recreation Committee worked for several months to plan the camp. We advertised, interviewed, and hired a director, teachers, group leaders, helpers, and volunteers. About 45 children attended the camp.

In September, we sponsored an apple picking event. We had a beautiful day and the farm had a wide selection of apples. About 25 families participated this year. On October 26<sup>th</sup>, we hosted the Town's first Trunk or Treat. We worked with the Huntington Public Library to provide fun inside activities and then the trunk or treating in the parking lot. About 16 cars participated in the event, each decorated for the season. We had a huge turnout of participants - about 200! .

December 21<sup>th</sup> was the date of our annual Santa Event. Children participated in a variety of holiday themed activities including: Making a craft, using Play-Doh, writing a letter to Santa, making reindeer food, getting a Holiday tattoo, and having a special snack. Santa arrived via fire truck to visit with the children before he headed out for his annual ride about town with the Huntington Fire Department. About 80 people attended this event.

Respectfully submitted,

Fawn Busby    Melissa Green    Adrienne Kunz    Vicki Mayhew    Jennifer Maynard

## LIBRARY

Library Holdings: 11,115	Summer Readers: 22 Children, 2 Teens, 20 Adults
Registered Library Patrons: 1,376	Total Attendance: 4,051
Computer Use (Including Wi-Fi): 530	Circulation of Town Material: 5,265
Inter-Library Loan from other Libraries: 345	Questions: 100
Huntington Material Loaned to Other Libraries: 507	
Programs & Attendance: Programs 24, Attendance 701	

The Summer Reading program was entitled A Universe of Stories. There were assorted toys for all the children who finished the program and a raffle was held for everyone who participated. The Library received donations from: Eastern States Exhibition, Eric Carle Museum, Friendly's, Naismith Memorial Basketball Hall of Fame, Russell Inn, Summer House, USS Constitution Museum and Yankee Candle. Donations are much appreciated!

Programs held at the Library in 2019 included: Springfield Symphony Orchestra's Musical Petting Zoo, 1908 Tea Party with Rita Parisi, Alien Balloon Twisting Workshop with Ed the Wizard, Summer Reading Party, three STEM Workshops with Tom Gralinski (Balloon Powered Cars, Owl Pellets, and Marble Roller Coasters), Agawam Paranormal Society's "Ghostology 101", MEFA College Financing with Jonathan Hughes, Trunk or Treat with the Huntington Recreation Committee, Reconstructing History and Genealogy with Corinne Smith, and our monthly LEGO Club, as well as Artist of the Month receptions for Brent Fennell, Mimi Caban Ross, John Kaminski, Roxanne Peloquin and Amanda Loiselle; Author Talks with Maureen Boyle and Amy Bass; and performances by Tom Seiling, Mark Moomaw Jackson and Floralia Children's Company. The Huntington Public Library Foundation provided funding for all of these programs.

Heather Dunfee, Mike Belmont, and Michelle Oliveira resigned from their respective positions. Amanda Loiselle was promoted to Library Director and Chad Pelley replaced her as Assistant Library Director. Carol Pellerin joined as Library Assistant and Jack Baylis took over indoor maintenance. Staff received ongoing professional development from the Massachusetts Library System and the Library maintained certification by the Massachusetts Board of Library Commissioners and State Aid.

The Huntington Council on Aging, the Huntington Cultural Council, the Huntington Public Library Foundation, the Friends of the Huntington Public Library, the Center for Human Development, and the Department of Children and Families all used the Library to conduct meetings. Exams were proctored here and tutors used the Library to work with children after school.

The Huntington Public Library Foundation, Inc. is a 501c3 non-profit that was formed to manage trust funds and any donations made to the Library.

**Hours:** Monday & Tuesday 2-5 pm, Wednesday & Thursday 2-8 pm, Friday & Saturday 10-2 pm

**Contact:** Telephone: (413) 512-5206 Fax: (413) 667-0088

**Email:** [LibraryDirector@huntingtonma.us](mailto:LibraryDirector@huntingtonma.us)

**Website:** <https://thehuntingtonpubliclibrary.wordpress.com>

**Facebook:** <https://www.facebook.com/HuntingtonPublicLibrary>

Respectfully submitted,

Amanda Loiselle, Library Director

## **ALPHONSO P. PETTIS FUND**

This fund is governed by an elected Board consisting of three Trustees each elected to a three-year, rotating term. The funds are not comprised of tax revenue, but rather come from railroad stock bequeathed to the Town by Mr. Alphonso P. Pettis in April of 1920 and accepted by the Town on May 7, 1920.

As directed in Mr. Pettis's will, these funds have been invested and have grown over the years. The Board "spends" only what has been made in interest. The intent of this gift is to enhance the lives of the people of the Town of Huntington. In the past, these funds have been used to build the facilities at Pettis Field, to assist the Fire Department with special purchases, to assist with the renovation of North Hall and The Schoolhouse Museum and to support local youth and educational programs at Gateway. Also, there have been many personal requests, as well as requests to support special programs within the municipality.

During this past year, the Trustees were pleased to be able to fund the following:

North Hall Association: \$1,000.00 for the restroom renovation project

Following is an overview of the current investment of funds:

NEXT Financial Group - Brokerage Account

Asset Allocation - Cash, money, funds and bank deposits      \$ 23,148.87

Mutual Funds      \$135,707.76

Account total:      \$158,856.63

Total Amount available for request distributions:      \$ 5,909.91

Should your organization require special funding for any reason that we determine is in line with Mr. Pettis's wishes, we would be happy to consider your request. A form can be obtained by contacting Ms. Guyette.

Respectfully, Judie Guyette, Chair & Trustee

Karen Wittshirk, Trustee

Alicia Hackerson, Trustee

## NORTH HALL ADVISORY COMMITTEE

The North Hall Advisory Committee is pleased to report another successful year of events at the Historic North Hall in 2019. North Hall is one of the oldest continually operating community buildings in the State. Once again it has been used for meetings and events by community organizations including: North Hall Association, Huntington Fire Department, Westfield River Wild and Scenic Committee and several private individuals and groups. The building is available for special functions and events June through mid-October. Anyone wishing to rent North Hall may contact Jennifer Peloquin at the Selectboard office: (413) 512-5200. You may visit the website for further information: [northhallhuntington.org](http://northhallhuntington.org).

With its tenth year of the Historic North Hall Arts Festival (May to September), the North Hall Association continued its mission of bringing entertainment and the arts to the residents of Huntington and the Hilltown community by presenting ten programs to a broad audience. The Festival opened with the annual Opera Showcase followed by a season of jazz, country, bluegrass, Celtic and classical music, as well as spoken word, drama, two Open Mic music jams and a Community Square Dance. Festival highlights included a Louis Armstrong tribute, concerts by Meadow Flutes and La Voz De Tres trio, Berkshire Mountain Boys, Wild Thyme Band, The Bob Sparkman Trio and a staged reading of *The Chalk Garden* by Enid Bagnold followed by the annual Afterparty Summer Celebration. The Association hosted two beautiful gallery shows: one featuring the work of Huntington photographer Richard Chapman and the other a retrospective exhibition of paintings by the late Jean Gaitenby.

The North Hall Advisory Committee extends a thank you to: the Pettis Fund for its support with the restroom upgrade project, Dan Thieme for maintenance, Svetlana Kudryashova and Quality Home and Office Cleaning LLC for cleaning services, Bill Hall for groundskeeping, the North Hall Association Board Members for their volunteer efforts and all who have made donations and given support. Many thanks to all!

We look forward to continued community use of North Hall and the North Hall Association's Arts Festival.

Respectfully submitted,

Nancy Kaminski      Susan McIntosh      Jeff Penn      Peri Sossaman      Nancy Webb



## STANTON HALL

Stanton Hall is widely used throughout the year by a number of private groups, as well as Town boards.

The building is available for special functions and events, such as parties, weddings, showers, receptions, craft fairs, fashion shows, dance recitals, fundraisers, etc. Amenities include a large open space, seating for 100+ people, wi-fi, projector, large screen, stage area, TV and functioning kitchen for food preparation. Anyone who would like to rent the hall is asked to contact Jennifer Peloquin in the Selectboard Office at (413) 512-5200, or email at [admin@huntingtonma.us](mailto:admin@huntingtonma.us).

Some of the groups and events in Stanton Hall during calendar year 2019 were:

<i>Annual and Special Town Meetings</i>	<i>TaeKwonDo</i>
<i>Public Meetings &amp; Hearings</i>	<i>Chair Yoga</i>
<i>Town Hall Committees and Boards</i>	<i>Fitness Classes</i>
<i>Election Voting Site</i>	<i>Floralia Dance Company</i>
<i>Legislator Hours</i>	<i>Historical Society</i>
<i>Veteran Appreciation Event</i>	<i>Music on the Green</i>
<i>St. Patrick's Day Luncheon</i>	<i>Council on Aging Events</i>
<i>Brown Bag Program</i>	<i>Craft Fairs</i>
<i>CISA Farm Produce</i>	<i>Weddings</i>
<i>Hilltown Community Health Centers</i>	<i>Wedding &amp; Baby Showers</i>
<i>Town Dance</i>	<i>Birthday Parties</i>
<i>Dance Recitals</i>	<i>Training Classes</i>
<i>Gateway Youth Athletic Association</i>	<i>Raised Bed Gardening Talk</i>
<i>Little League</i>	<i>Sign Making Class</i>
<i>COA Health Fair &amp; Flu Clinic</i>	<i>Tag Sale</i>
<i>Red Cross Blood Drives</i>	<i>Art Classes</i>
<i>Fall Festival</i>	<i>Grandparents' Day Celebration</i>
<i>Santa Claus</i>	<i>Fall Festival</i>
<i>Westfield River Wild and Scenic</i>	<i>Girl Scouts</i>
<i>Open Mic Music Sessions</i>	<i>Highland Foot Path</i>

Respectfully submitted,

Selectboard Office

## HAMPSHIRE COUNCIL OF GOVERNMENTS

Fiscal Year 2019 was a year that the Hampshire Council of Governments (HCG) experienced numerous successes, challenges, and difficult decisions.

Of all operations, the energy services provided the greatest revenue source through multiple enterprises including Solar Renewable Energy Credits, Alternative Energy Credits (AEC), Hampshire Renewables and Hampshire Power. By the end of 2019, HCG had over 1/3 of the total market share of AECs and specialized in helping homeowners and other smaller systems.

The Cooperative Purchasing Department experienced growth through its increased outreach and entrepreneurial efforts. The Municipal Equipment Rental program was established through awarded contracts for a variety of heavy equipment. In FY2019, the Coop recorded over \$8 million in reported sales for the first three quarters.

RSVP of the Pioneer Valley provided volunteer services to Franklin, Hampden, and Hampshire Counties. It included over 600 volunteers and 57 site partners throughout the region. Volunteers were matched with the community programs that would benefit the most from their expertise. Program volunteers provided over 100,000 hours for local municipal agencies and nonprofits.

The Tobacco Free Community Partnership of Hampshire and Franklin Counties (TFCP) engaged in grassroots community education and mobilization. The program raised public awareness about health issues related to tobacco use, the strategies used by the tobacco industry to promote use and the importance of tobacco control laws and regulations. An area that became increasingly important during 2019 was education about the impact of “vaping”.

Administration coordinated efforts in partnership with Public Agency Retirement Services (PARS) to offer the Western MA OPEB Trust, a program designed to help towns meet their financial retiree obligations.

In FY2019, it became increasingly clear that revenue received was unable to sustain ongoing legacy costs and annual operations. Councilors reluctantly concluded that HCG must ultimately cease operations. However, they were mindful of the local benefits of HCG’s programs and services, so began discussions about how to move forward. Those discussions centered on two major goals: First, work with the legislative delegation to migrate HCG’s ongoing liabilities to other agencies and use HCG’s remaining assets to fund those liabilities; Second, seek the responsible and prudent transfer of HCG programs and staff so that services could continue.

By the end of FY2019, the first goal was well underway. On the second, through negotiations with local organizations, Councilors were able to relocate most programs and staff. Community Action of Pioneer Valley was successful in assuming oversight of the federally funded RSVP program along with all of the employees. HCG transferred all highway-related products and services and fuel bids to the Franklin Regional Council of Governments, while all municipal school and office supply bids were transferred to Collaborative for Educational Services (CES). TFCP’s programs were also conveyed to CES. Additionally, those two organizations took on HCG staff. Supporting both goals, HCG negotiated the sale of Hampshire Power and the Solar Renewable Energy Credit Program assets and worked to transfer all contracts and employees to a new, private company. HCG’s role as Trustees of one of the state’s most successful health insurance programs was transferred to the Hampshire County Group Insurance Trust. Lastly, the Town of Goshen assumed the Hampshire IT program. Other legislative discussions included OPEB liabilities, health insurance, retirement liabilities, historic records and the status of county roads and the Hampshire County Regional Housing Authority. At the end of FY2019, HCG planned to cease most operations as of August 31st. Determination of the final details of dissolution was still under deliberation by the Legislature and other branches of State government. Final dissolution and closure is expected in FY2020.

## HILLTOWN RESOURCE MANAGEMENT COOPERATIVE

The Hilltown Resource Management Cooperative (HRMC) was created in 1989 by a group of dedicated volunteers with the vision to seek a regional solution to help small towns attain sustainability and environmental objectives.

The member towns that comprise the HRMC include: Ashfield, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg, and Worthington. Each town appoints two representatives to serve on the HRMC Board. Board Officers for 2019 included: Joe Kearns, Chair (Middlefield), John Chandler, Vice Chair (Chesterfield) and Paul Wetzel, Treasurer (Williamsburg).

The HRMC assists member communities with managing their solid waste including: municipal waste hauling and disposal bid administration, recycling administration, hazardous waste disposal, and Massachusetts Department of Environmental Protection (DEP) compliance and technical assistance. In 2019, those services included the following: Providing a liaison between towns & DEP on compliance matters & annual DEP inspections; Execution of an annual Household Hazardous Waste Collection event; Program management of Transfer Station Recyclables, including collection, hauling and recycling of tires, electronic waste, universal waste (free recycling of mercury thermostats and re-chargeable batteries, etc.), books, and Freon evacuation; Monitoring of Transfer Station operations and outreach; Preparation and submittal of DEP annual surveys, grant submittals, and reporting; Financial administration including transitioning from HCG services to a new accounting firm.

In addition to managing the day-to-day business and program operations of the HRMC, the HRMC Administrator also: Serves as a representative of its member towns to the MRF Municipal Advisory Board, the State Solid Waste Advisory Committee and the Western MA Regional Recycling Coordinator group; Advocates with local, regional, and State officials; and is available to serve as a liaison to the DEP on transfer station operations and compliance related issues.

In 2019, the DEP announced their Recycling Dividend Program Grants under the annual Sustainable Materials Recovery Program (SMRP). All ten HRMC member-towns were eligible for, and received, grants submitted for them through the HRMC. In total, the towns received \$46,900 in grant funding to be used to further enhance recycling programs within their communities. The Town of Huntington received a \$4,200 RDP grant to be used for recycling equipment and programs at the transfer station.

HRMC has an annual operations assessment that is approved by each town at their Annual Town Meeting. This Assessment Budget is based on tonnage and population. In FY19, the combined assessment for all ten towns was \$61,170 to offset base operating expenses. Recycling program collection costs (other than MRF recyclables) are pass-through expenses from HRMC to the towns to best maximize the economy of scale and to enable the HRMC administrator to have review and oversight of vendor relation and program operations.

During the past year, the HRMC member towns collectively diverted 921 tons of recyclables to the Springfield MRF. In addition, Plainfield and Westhampton diverted bulky rigid plastics and Cummington, Plainfield, Westhampton and Williamsburg diverted EPS (Styrofoam). Williamsburg continued to serve as the HRMC regional mattress recycling facility and Westhampton continued to serve as the host-site for the HRMC's annual Household Hazardous Waste Collection.

Eight of the ten member-towns have adopted recycling goals of 50% with the intent of increasing quantity, and improving quality, of materials being recycled at their transfer stations and reducing waste being landfilled. In 2019, Huntington had a recycling rate of 14.9% compared with a rate of 19.9% in 2018 and 22.8% in 2017. The Town recycled 96 tons of recyclables at the MRF in 2019.

For more information, visit us online at [www.hrmc-ma.org](http://www.hrmc-ma.org) or email [hrmc@hrmc-ma.org](mailto:hrmc@hrmc-ma.org).

Respectfully submitted,  
Kathleen A. Casey, HRMC Administrator

## **JACOB'S LADDER TRAIL SCENIC BYWAY ADVISORY BOARD**

The Jacob's Ladder Trail Scenic Byway (JLTSB) Advisory Board continued work on several initiatives and projects in 2019. The board discussed the impacts of the Russell Wind Project and the ramifications of a potential new turnpike exit at several meetings.

An outline of new initiatives has been introduced to revitalize the JLTSB to be on par with the neighboring Mohawk Trail Scenic Byway, along with efforts brought forth by the Gateway Hilltown Collaborative and Historic Route 20 Association:

- Various Trail Improvements
- Working with DCR to reopen the Chester/Blandford Forest Campground
- National Park Service Heritage Designations
- Grants for historic trolley wall stabilization along Route 20
- Updating Scenic Byway Trail Maps and guides issued back in the 1990s.

The Jacob's Ladder Trail Scenic Byway now has an active Facebook page at [www.facebook.com/JacobLadderScenicByway](https://www.facebook.com/JacobLadderScenicByway)

Chester representative Bryan Farr was hard at work renovating and opening the Gateway Hilltowns/Historic Route 20 Visitor Center located at the newly reopened Carm's Coffee Shop and Restaurant in Chester. The Visitor Center is now open and will be home to future JLTSB Advisory Board meetings as well as many other exciting activities.

The Visitor Center offers free Wi-Fi, public restrooms and information pertaining to the JLTSB. This completes an early initiative set by the JLTSB.

Respectfully submitted,

Bryan Farr, President

# TALENT BANK FORM

Local Government needs citizens to give of their time and talents serving the Town of Huntington. This Talent Bank Form has been established to compile a list of interested citizens who are voluntarily willing to serve on Boards, Commissions, and Committees. Some groups meet every two weeks, others monthly, and still others are busy only at specific times of the year.

If you are interested in serving, please check your preference(s) below and return the completed form to the Selectboard Office at the address listed below. The form can also be faxed or emailed.

- |   |  |
|---|--|
| <input type="checkbox"/> Agricultural Commission            | <input type="checkbox"/> Measurer of Wood & Bark       |
| <input type="checkbox"/> Community Events Committee         | <input type="checkbox"/> North Hall Advisory Committee |
| <input type="checkbox"/> Election Workers                   | <input type="checkbox"/> Planning Board                |
| <input type="checkbox"/> Fence Viewers/Field Drivers        | <input type="checkbox"/> Recreation Committee          |
| <input type="checkbox"/> Finance Committee                  | <input type="checkbox"/> Zoning Board of Appeals       |
| <input type="checkbox"/> Historical Commission              | <input type="checkbox"/> Other                         |
| <input type="checkbox"/> Local Historic District Commission |  |

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

ARE YOU A REGISTERED VOTER? ☐ YES ☐ NO

SPECIAL INTERESTS AND SKILLS: \_\_\_\_\_

EDUCATION/EXPERIENCE: \_\_\_\_\_

REASONS FOR WANTING TO SERVE: \_\_\_\_\_

☐ I'M NOT SURE – PLEASE CALL WITH MORE INFORMATION.

Return form to: Selectboard Office, P. O. Box 430, 24 Russell Road, Huntington, MA 01050

Fax: 413-667-3507 • email: [admin@huntingtonma.us](mailto:admin@huntingtonma.us)



## **Town of Huntington Telephone Directory**

<b>Ambulance</b>	<b>413-667-3277</b>
<b>Animal Control Officer</b>	<b>413-667-5635</b>
<b>Assessors' Office</b>	<b>413-512-5201</b>
<b>Board of Health</b>	<b>413-512-5211</b>
<b>Board of Selectmen</b>	<b>413-512-5200</b>
<b>Building Commissioner</b>	<b>413-512-5210</b>
<b>Conservation Commission</b>	<b>413-512-5214</b>
<b>Council on Aging</b>	<b>413-512-5205</b>
<b>Cultural Council</b>	<b>413-667-5563</b>
<b>Dog Officer</b>	<b>413-246-6506</b>
<b>Electrical Inspector</b>	<b>413-667-8812</b>
<b>Fire Department</b>	<b>413-512-5212</b>
<b>Gas Inspector</b>	<b>413-265-6290</b>
<b>Gateway High School</b>	<b>413-685-1103</b>
<b>Gateway Middle School</b>	<b>413-685-1202</b>
<b>Gateway Regional School District</b>	<b>413-685-1000</b>
<b>Hamblin Court</b>	<b>413-634-5000</b>
<b>Highway Department</b>	<b>413-512-5204</b>
<b>Historical Commission</b>	<b>413-667-3453</b>
<b>Library</b>	<b>413-512-5206</b>
<b>Littleville Elementary School</b>	<b>413-685-1300</b>
<b>North Hall</b>	<b>413-667-5543</b>
<b>Planning Board</b>	<b>413-512-5214</b>
<b>Plumbing Inspector</b>	<b>413-265-6290</b>
<b>Police Department</b>	<b>413-512-5213</b>
<b>Title V Agent</b>	<b>413-531-0799</b>
<b>Town Accountant</b>	<b>413-512-5203</b>
<b>Town Clerk</b>	<b>413-512-5209</b>
<b>Town Collector</b>	<b>413-512-5208</b>
<b>Town Treasurer</b>	<b>413-512-5202</b>
<b>Van Ride Service</b>	<b>413-667-3428</b>
<b>Veterans' Agent</b>	<b>413-575-6391</b>
<b>Water &amp; Sewer</b>	<b>413-512-5207</b>
<b>Zoning Board</b>	<b>413-512-5214</b>
<b>Zoning Enforcement Officer</b>	<b>413-512-5210</b>

